

Revised 1-9-15

SUSQUEHANNA TOWNSHIP AUTHORITY
1900 LINGLESTOWN ROAD
HARRISBURG, PA 17110
Phone: (717) 545-0116 Fax: (717) 540-4295

SEWER SETTLEMENT SHEET

TODAY'S DATE: _____ SETTLEMENT DATE: _____ REFI? _____

PROPERTY ADDRESS: _____

IF **COMMERCIAL PROPERTY**, FINAL WATER READ DATE: _____

(It is the responsibility of the seller to contact the water company for a final read appointment. Please note it can take up to 2 business days for the Authority to get info from water companies. Please allow for this extra time prior to settlement as we are unable to provide final settlement figures to you without it.)

CURRENT OWNER: _____

NEW OWNERS: _____

BILLING ADDRESS: _____

SETTLEMENT AGENCY NAME, AGENT NAME: _____

SETTLEMENT AGENCY PHONE & FAX #: _____

AUTHORITY USE ONLY

TODAY'S DATE: _____ ACCT #: _____

CURRENT ACCOUNT BALANCE: _____ SERVICE PERIOD: _____

* FUTURE CHARGES: _____ SERVICE PERIOD: _____

LIEN FEES: _____

**PROCESSING FEE: _____

TOTAL DUE: _____

PLEASE SEND COPY OF THIS FORM WITH PAYMENT

* It is the responsibility of the Settlement Agent to pro-rate the future charges between the buyer and seller. The Authority will not pro-rate bills and is not responsible to provide refunds for incorrect pro-rations.

** The processing fee is the responsibility of the Settlement Agency, listed above, requesting this form and must be paid to the Authority regardless of whether the property sells or not. If a settlement fee is not paid to the Authority, the delinquent Settlement Agency must prepay the processing fee to the Authority for all future requests before any payoff information is released, regardless of the settlement date of the property.