

## **MINUTES**

### **SUSQUEHANNA TOWNSHIP AUTHORITY**

### **REORGANIZATION MEETING** **January 9, 2024**

Chairman Anthony Salomone called to order the Reorganization Meeting of the Susquehanna Township Authority on Tuesday, January 9, 2024, at 7:00 PM at the Municipal Building, 1900 Linglestown Road, Harrisburg, Pennsylvania 17110.

#### **AUTHORITY MEMBERS PRESENT**

Anthony Salomone  
Garry Brinton  
Yves Pollart  
Frank Lynch  
Sean Sanderson  
Thomas Ward  
Steven Napper

#### **AUTHORITY PERSONNEL PRESENT**

David Pribulka, Township Manager  
Jill Lovett, Finance Director  
Nathan Bragunier, Public Works Director  
Stan Laskowski, Caldwell & Kearns  
Josiah Bair, GHD  
Joel Kostelac, GHD  
Elizabeth Logan, Assistant Township Manager  
Alycia Knoll, Finance/HR Manager  
Kathleen Geigley, Stormwater Coordinator

#### **OTHERS IN ATTENDANCE**

Brian Marchuck, Brown Plus

Chairman Salomone requested Solicitor Laskowski to act as temporary Chairman to conduct the election of Authority Chairman for the year 2024. Mr. Ward made the motion to appoint Mr. Laskowski as temporary Chairman; Mr. Sanderson seconded. The motion was approved unanimously.

Anthony W. Salomone was nominated Chairman by Mr. Sanderson; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Anthony W. Salomone was elected by a vote of 6-0, with Anthony W. Salomone abstaining.

The election of Chairman for the year 2024 having been completed, Solicitor Laskowski returned the Chair to Chairman Anthony W. Salomone to conduct the election of remaining officers to the Authority for the year 2024.

Sean Sanderson was nominated Vice Chairman by Mr. Pollart; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Sean Sanderson was elected by a vote of 6-0, with Mr. Sanderson abstaining.

Yves Pollart was nominated Secretary by Mr. Ward; Seconded by Mr. Napper. No further nominations being made, nominations were closed. Yves Pollart was elected by vote of 6-0, with Mr. Pollart abstaining.

Garry Brinton was nominated Treasurer by Mr. Sanderson; Seconded by Mr. Napper. No further nominations were made, nominations were closed. Garry Brinton was elected by a vote of 6-0, with Mr. Brinton abstaining.

Frank Lynch was nominated Assistant Secretary by Mr. Ward; Seconded by Mr. Sanderson. No further nominations were made, nominations were closed. Frank Lynch was elected by a vote of 6-0, with Frank Lynch abstaining.

Steve Napper was nominated Assistant Treasurer by Mr. Lynch; Seconded by Mr. Ward. No further nominations were made, nominations were closed. Steve Napper was elected by a vote of 6-0, with Steve Napper abstaining.

Motion by Mr. Ward; Seconded by Mr. Sanderson that the salary of the Authority Chairman be set as follows for the year 2024:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$2,100.00</u>
	\$2,900.00

Motion carried 6-0 with Mr. Salomone abstaining and did not participate in this vote.

Motion by Mr. Sanderson; Seconded by Mr. Ward that the salary of the Authority Treasurer be set as follows for the year 2024:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,400.00</u>
	\$2,200.00

Motion carried 6-0 with Mr. Brinton abstaining and did not participate in this vote.

Motion by Mr. Sanderson; Seconded by Mr. Napper that the salary of the Authority Secretary be set as follows for the year 2024:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$1,400.00</u>
	\$2,200.00

Motion carried 6-0 with Mr. Pollart abstaining and did not participate in this vote.

Motion by Mr. Brinton; Seconded by Mr. Napper that the salary of the Non-Commissioner Members be set as follows for the year 2024:

Compensation set by governing body	\$ 800.00
Compensation set by Authority	<u>\$ 600.00</u>
	\$1,400.00

Motion carried 6-0 with Mr. Ward abstaining and did not participate in this vote.

Mr. Salomone commented the 2024 Committee Assignments were reviewed and recommends no changes unless a request is brought to the Board prior to the next meeting.

Motion by Mr. Brinton; Seconded by Mr. Napper that Mid-Penn Bank, Harrisburg, Pennsylvania be hereby, designated as depository of the organization. Voting in the affirmative was unanimous.

Motion by Mr. Ward; Seconded by Mr. Sanderson that funds so deposited be withdrawn upon a check, draft, note or orders of the organization, and that all checks, drafts, notes or orders drawn against this account must be signed by any two (2) of the following officers:

Anthony W. Salomone, Chairman; Sean Sanderson, Vice Chairman; Garry Brinton, Treasurer; Steve Napper, Assistant Treasurer. Voting in the affirmative was unanimous.

Motion by Mr. Ward; Seconded by Mr. Brinton that The Patriot News be designated for publication of official notices of the Authority for calendar year 2024. Voting in the affirmative was unanimous.

Motion by Mr. Ward; Seconded by Mr. Pollart that GHD, Inc., 1240 North Mountain Road, Harrisburg, Pennsylvania 17112 be appointed as Consulting Engineers to the Authority for calendar year 2024 under the terms set forth in their Master Engineering Agreement executed January 7, 1992, with engineering fees to be set forth in the attached 2024 Engineering Fee Schedule which includes a slight increase of engineering staff pricing of approximately 6.5%. Payment of the annual retainer of \$2,400.00 is to be made in two (2) equal payments of \$1,200.00 each, payable in January and July 2024. Voting in the affirmative was unanimous.

Motion by Mr. Brinton; Seconded by Mr. Napper that the law firm of Caldwell and Kearns, 3631 N. Front Street, Harrisburg, Pennsylvania 17110 be appointed as Legal Counsel to the Authority for calendar year 2024 with compensation for legal services rendered to be set at \$210.00 per hour for non-litigation services and \$190.00 for collection and bankruptcy services and \$130.00 per hours for paralegal services. These rates increased \$20 per hour for the first two services and \$5 per hour for the paralegal services. Voting in the affirmative was unanimous.

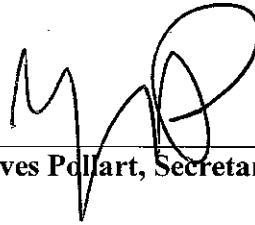
Mr. Salomone stated the appointment of the 2024 Auditor services is awarded to Brown Plus, 210 Grandview Avenue, Camp Hill, Pennsylvania 17011 as Auditors to the Authority for calendar year 2023 under the terms and conditions submitted in their formal proposal. The 2024 audit fee for calendar year 2023 reflects an increase of approximately 9% with a rate of \$20,414.00 for the Sewer Fund and a rate of \$9,086.00 for the Stormwater Fund. Mr. Marchuck advised the increase was due to increase in wages for professional staff. With a 6 to 1 vote, the Motion was passed.

**ADJOURNMENT**

Mr. Sanderson made a motion to adjourn the meeting at 7:30 p.m. Mr. Ward seconded the Motion. The Motion was approved unanimously.

Signed: \_\_\_\_\_

Yves Pollart, Secretary

A handwritten signature in black ink, appearing to be 'Yves Pollart', written over a horizontal line. The signature is stylized with a large loop at the end.