

MINUTES

SUSQUEHANNA TOWNSHIP AUTHORITY

REGULAR MEETING

January 9, 2024

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, January 9, 2024, at 7:30 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

AUTHORITY MEMBERS PRESENT

Anthony Salomone
Sean Sanderson
Steve Napper
Thomas Ward
Garry Brinton
Frank Lynch
Yves Pollart

AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager
Jill Lovett, Finance Director
Nathan Bragunier, Public Works Director
Stan Laskowski, Caldwell & Kearns
Josiah Bair, GHD
Joel Kostelac, GHD
Elizabeth Logan, Assistant Township Manager
Alycia Knoll, Finance/HR Manager
Kathleen Geigley, Stormwater Coordinator

OTHERS IN ATTENDANCE

Brian Marchuck, Brown Plus

APPROVAL OF MINUTES

Regular Meeting of December 5, 2023

Motion to approve the minutes from the Regular Meeting of December 5, 2023 by Mr. Ward; Second by Mr. Napper. The Motion was approved unanimously.

CITIZENS COMMENTS

None

TREASURER'S REPORT

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of December 2023. The Report was approved unanimously.

UNFINISHED BUSINESS

None

REPORTS OF COMMITTEES

Planning & Construction

No Report.

Budget & Finance

No Report.

Personnel & Insurance

No Report.

Pension

No Report.

Rates & Regulations

No Report.

Liaison to Board of Commissioners

No Report.

Liaison to Planning Commission

No Report

REPORTS OF AUTHORITY STAFF

Manager/Director of Finance

Written report submitted for the month of December 2023 attached.

Ms. Lovett noted she had several updates to the Southeast Sanitary Sewer Extension Project list of properties that have not connected. There are currently twelve properties on this list. Ms. Lovett stated that two properties have come off the list. The third property, the Authority is waiting for Codes to confirm, and she has spoken to another property owner who had recently purchased the property and was asking for some time to get the funds together for the connection fee. Ms. Lovett stated that the Authority starting to bill for service on these properties appeared to be a help in getting them to connect.

Ms. Lovett stated that staff is working on collections and is planning on making a large placement at the end of January. This will allow for the third-party collection agency to begin their process so there will be a robust list in March for shut offs in April.

Ms. Lovett presented the final payment application for Construction Masters Services in the amount of \$19,943.82 for paving at Maple Shade Drive. Mr. Napper made a motion to approve payment of \$19,943.82 to Construction Masters Services for their final

payment application. Mr. Ward seconded the Motion, and the Motion was approved unanimously. Mr. Sanderson questioned how much money the Authority holds for capital projects. Ms. Lovett stated there is roughly 12 million for Sewer and 6 million for Stormwater. Mr. Salomone stated he feels the Authority should delay borrowing for as long as possible with interest rates being higher at this time.

Stormwater

Stormwater written report submitted for the month of December 2023 attached. Ms. Geigley reported that there were 2 violations staff worked to resolve in the month of December. Grading and fill-work was completed at 2207 Walnut Street without a permit, disturbing a large area of earth. Staff worked with the property owner on obtaining the permit and correcting issues. The second violation at 1600 Rome Terrace, involves a stormwater basin on the resident's property in which they have planted a flower bed and garden. Staff have been working with the residents to remove all items from the stormwater basin and restore the original vegetation. Ms. Geigley stated that North Galen Road land clearing would begin next week, weather permitting.

Solicitor

Mr. Laskowski stated he did not have anything to report except that he did not have to file the condemnation approved at the last meeting as the property owner is cooperating.

Engineer

Written report submitted for the month of December 2023 copy attached.

Paxton Creek – North Branch and Woodridge –

Mr. Kostelac presented to the Board with Payment Application No. 7 from Anrich in the amount of \$289,878.68 which GHD is recommending for Board approval. Mr. Brinton motioned to approve payment to Anrich in the amount of \$289,878.68 for Payment Application No. 7. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac presented the Board with Change Order No. 1 from Anrich. The change order is a request for extension in the contract to move the Substantial Completion date from February 24, 2024, to March 24, 2024, and the Final Completion from April 24, 2024, to May 24, 2024. Mr. Kostelac stated there would likely be another change order regarding extension down the road. Mr. Lynch made a motion to approve Change Order No. 1 from Anrich. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Paxton Creek – Mini Basin 32A/Fox Run Trunk -

Mr. Kostelac presented to the Board with Payment Application No. 4 from Doli in the amount of \$254,135.91, which GHD is recommending for approval. Mr. Ward motioned to approve payment to Doli in the amount of \$254,135.91 for Payment Application No. 4. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac presented the Board with Change Order No. 6 in the amount of \$2,161.85 from Doli for the modification of a storm pipe due to unmarked electric lines. Mr. Kostelac stated GHD is recommending the payment and approval of Change Order No. 6. Mr. Brinton motioned to approve payment in the amount of \$2,161.85 for Change Order No. 6 to Doli. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Mr. Ward questioned whose electric line was not marked under the storm water pipe. Mr. Bair stated it is unclear if the line is private or PPL's because no one knew it existed until the contractor began work. Mr. Napper stated the Authority should find out who owns the electric line and bill them the additional cost. Mr. Pribulka stated the Authority should consider filing an alleged violation notice. Mr. Kostelac stated that he was not sure a notice could be filed because the contractor did not hit the line, and no one knows who owns the line. Mr. Bragunier stated that filing an Alleged Violation of Notice will allow the Public Utilities Commission (PUC) to fine the utility or contractor to force compliance. Mr. Kostelac stated GHD would do some investigation to try to find out the owner of the electric line.

Mr. Kostelac stated the 32A/Fox Run Trunk project was awarded \$1 million from the H2O Grant which will help with costs associated with Act 537 requirements. Mr. Kostelac stated as part of the Act 537 special study submission, a formal resolution adopting the special study is required. GHD recommends approval of Resolution No. 2024-01 to adopt the Act 537 Sewage Facilities Planning Special Study for the Fox Run Trunk Line and Force Main Project. Mr. Pollart motioned to approve Resolution No. 2024-01. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Developments – Enclave at Elmerton –

Mr. Kostelac presented the Board with a dedication action for the sanitary sewer facilities. Mr. Kostelac stated GHD recommends proceeding with the dedication of the sanitary sewer facilities. Mr. Pollart questioned if the streets were also being dedicated. Mr. Bair said no. Mr. Pollart questioned if the stormwater was being dedicated, Ms. Logan stated the stormwater was all private and would not be dedicated. Mr. Pollart made a motion to approve the Dedication of the Sanitary Sewer Facilities at the Enclave at Elmerton. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Developments – Stray Winds Farm – Phase 8 –

Mr. Kostelac presented the Board with a dedication action for the sanitary sewer facilities. Mr. Kostelac stated GHD recommends proceeding with the dedication of the sanitary sewer facilities. Mr. Brinton made a motion to approve the Dedication of the Sanitary Sewer Facilities at Stray Winds Farm – Phase 8. Mr. Napper seconded the Motion, and the Motion was approved unanimously.

**Developments – LPTA Planning Module –
Elizabeth Village Phase 2 & 3 –**

Mr. Bair stated that GHD had reviewed a planning module for Elizabeth Village Phase 2 & 3, located within Lower Paxton Township. Mr. Bair stated the flow from this development would contribute to the Paxton Creek Interceptor off Colonial Road. Mr. Bair

stated that GHD has prepared a review letter and recommends the Authority approve signature for the conveyance portion of the module. Mr. Bair stated that this is approval for conveyance only. Mr. Ward made a motion to approve signature for the conveyance portion of Elizabeth Village Phase 2 & 3. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Public Works Director

Written report submitted for the month of December 2023 copy attached. Mr. Bragunier stated that the Fort Hunter pump station was down to one pump. PSI came out and discovered that 2 pumps had all bolts loose. PSI fixed the bolts under warranty. Now the Fort Hunter pump station is operating with all 3 pumps. Mr. Bragunier stated both Authority and Highway personnel worked to repair and/or replace 400 feet of stormwater pipe and 21 inlets throughout 2023. In using employees, the Authority was able to save money and did not have to use the emergency contractors for these projects.

CORRESPONDENCE

None


NEW BUSINESS

None

ADJOURNMENT

Mr. Sanderson made a motion to adjourn the meeting at 8:26 P.M. Mr. Ward seconded the Motion. The Motion was approved unanimously.

Signed: _____


Yves Pollart P.E., Secretary