

## MINUTES

### SUSQUEHANNA TOWNSHIP AUTHORITY

### REGULAR MEETING

November 7, 2023

Chairman Anthony Salomone called to order the Regular Meeting of the Susquehanna Township Authority on Tuesday, November 7, 2023, at 7:00 PM at the Susquehanna Township Municipal Building, 1900 Linglestown Road, Harrisburg, PA.

#### AUTHORITY MEMBERS PRESENT

Anthony Salomone  
Sean Sanderson  
Steve Napper  
Thomas Ward  
Garry Brinton

#### AUTHORITY PERSONNEL PRESENT

David Pribulka, Township Manager  
Jill Lovett, Finance Director  
Jennifer Miller, Finance Assistant/HR Clerk  
Stan Laskowski, Caldwell & Kearns  
Joel Kostelac, GHD  
Elizabeth Logan, Assistant Township Manager  
Nathan Bragunier, Public Works Director

#### OTHERS IN ATTENDANCE

Gary Shambaugh, Shambaugh Utility Consulting

#### APPROVAL OF MINUTES

Regular Meeting of October 10, 2023

Motion to approve the minutes from the Regular Meeting of October 10, 2023 by Mr. Brinton; Second by Mr. Sanderson. The Motion was approved unanimously.

#### CITIZENS COMMENTS

None

#### PRESENTATION ICA/CRW

Mr. Pribulka introduced Mr. Gary Shambaugh, of Shambaugh Utility Consulting, who has been working on the rates for the partnership involved in the Intergovernmental Cooperation Agreement with Capital Region Water (CRW). Mr. Shambaugh stated he has been involved with the rates issues since the City went into receivership with the Authority. Mr. Shambaugh stated he was part of the original group that discovered the \$30 million

surplus funds and helped return \$15 million to the partnership.

Currently he is working with CRW on behalf of the partnership to further the work in studying the gallons per dwelling unit and base flow data. The current negotiated flow is 45,000 gallons per dwelling unit.

Mr. Stambaugh stated CRW is currently looking at a \$30.3 million dollar project with the Front Street Interceptor. This interceptor is used by CRW and Susquehanna Township Authority. The proposal for cost to Susquehanna Township Authority would be significant even though Susquehanna's flow is only 3% through this interceptor. Mr. Shambaugh stated the attempts to get CRW's rate consultant to breakdown, separate the operating expenses from the debt service. Mr. Shambaugh stated he has been getting the flow data from CRW to see the correct breakdown of flow by each partner. He has been meeting with CRW's engineers to have flow meters installed for each partner to show usage more accurately.

Mr. Brinton questioned if rates are based on past flows, how will that be affected by future demographic changes. Mr. Shambaugh stated they are working on setting up yearly reviews to account for any changes in demographics for the partnership. Mr. Shambaugh stated CRW seems to be receptive to making changes and knows that the partnership is not happy with the status quo. Mr. Shambaugh stated that CRW will be borrowing a sizable amount of funds for projects and the partnership knows these costs will be transferred to them, so they are pushing to make the cost share more equitable with flow data and true consumption.

Mr. Pribulka questioned if CRW is still trying to memorialize the current practices for the Intergovernmental Cooperation Agreement.

Mr. Shambaugh stated that CRW has backed off on that because it truly does no good to memorialize something that the partners are working to change and do not currently want.

Mr. Pribulka stated there is an amendment to the Intergovernmental Cooperation Agreement for the Preparation of the Intermunicipal Agreement with Capital Region Water for Board approval. Mr. Pribulka stated the revised proposal is to be a cost of between \$20,000 and \$83,700 and not to exceed.. Mr. Salomone questioned what the cost would be to the Authority. Mr. Pribulka stated it would be roughly \$26,900. Mr. Salomone questioned what the Authority's percentage is for the Agreement. Ms. Lovett stated it is 32.15%. Mr. Pribulka stated staff is recommending this change be approved. Mr. Sanderson made a motion to approve the revised proposal in the not to exceed amount from \$20,000 and \$83,700. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

### **TREASURER'S REPORT**

Motion by Mr. Brinton; Second by Mr. Ward to approve the Treasurer's Report for the month of October 2023. The Report was approved unanimously.

Mr. Brinton congratulated Mr. Salomone on being recognized with the Heart of Susquehanna Award for a lifetime of volunteer service.

### **UNFINISHED BUSINESS**

None

### **REPORTS OF COMMITTEES**

#### **Planning & Construction**

No Report

#### **Budget & Finance**

No Report; Meeting scheduled for November 20, 2023 at Noon. Ms. Lovett stated that CRW would not be approving 2024 disposal rates until November 21, 2023. Ms. Lovett stated

she would be attending the CRW Board Budget meeting on November 15, 2023 to get an idea of what the 2024 disposal rates would be for budget purposes.

#### Personnel & Insurance

No Report;

#### Pension

Mr. Sanderson stated the market is currently trending down, which affects pension investments. Mr. Sanderson stated the consultants are reviewing smoothing techniques to help with the impact of the Township's Minimum Municipal Obligations, as well as the Board is considering changing the required investment rate. Mr. Sanderson stated the Township is considered moderately distressed and is approximately 75% to 80% funded.

#### Rates & Regulations

No Report; Meeting scheduled for November 20, 2023 at Noon.

#### Liaison to Board of Commissioners

No Report

#### Liaison to Planning Commission

No Report

### **REPORTS OF AUTHORITY STAFF**

#### Manager/Director of Finance

Written report submitted for the month of October 2023 attached.

Ms. Lovett stated there was one more connection in the Southeast Sewer Extension project and one partial connection. The Board questioned how there is a partial connection. Ms. Lovett stated the building lateral was connected to the main but has not yet been connected to the building so technically it is currently unusable.

#### Stormwater

Stormwater written report submitted for the month of October 2023 attached. Ms. Logan reported that Ms. Geigley responded to an unpermitted earth disturbance at 2100 Herr Street. It was discovered that the owner had moved his building without proper permissions and permitting. Ms. Geigley was able to grant grading permits for the site, however the Township is still awaiting compliance from the property owner for moving the building.

Ms. Logan stated Ms. Geigley has been creating new inspection requirements and schedules for privately owned stormwater Best Management Practices (BMPs) and MS4 outfalls.

Ms. Logan stated that GHD will be opening bids for the televising and cleaning of the stormwater infrastructure in the Edgemont area to begin late 2023 and continue through early 2024. In the coming weeks, residents with private stormwater infrastructure will begin to receive consent and approval forms. If defective storm sewer structures are found, an operations and maintenance agreement and easement agreement will be required before repair work begins.

Mr. Pribulka presented the Board with Payment Application No. 2, for Construction Master Services, LLC, in the amount of \$104,102.27 for paving work on Maple Shade Drive after Stormwater repairs. Mr. Pribulka stated HRG, and staff are recommending approval of the payment. Mr. Brinton made a Motion to approve Payment Application No. 2 in the amount of \$104,102.27 to Construction Master Services, LLC. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Solicitor

No Report.

Engineer

Written report submitted for the month of October 2023 copy attached.

**Paxton Creek – North Branch and Woodridge –**

Mr. Kostelac presented the Board with Payment Application No 5 from Anrich in the amount of \$383,547.55 which GHD is recommending for Board approval. Mr. Ward motioned to approve payment to Anrich in the amount of \$383,547.55 for Payment Application No 5. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

**Paxton Creek – Mini Basin 32A/Fox Run Trunk -**

Mr. Kostelac presented the Board with Payment Application No 2 from Doli in the amount of \$266,902.83, which GHD is recommending for approval. Mr. Ward motioned to approve payment to Doli in the amount of \$266,902.83 for Payment Application No. 2. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac presented the Board with Change Order No 2 in the amount of \$12,523.50 from Doli for the disposal of ACP pipe and tree removal. Mr. Kostelac stated GHD is recommending the payment and approval of Change Order No 2. Mr. Ward motioned to approve payment in the amount of \$12,523.50 for Change Order No 2 to Doli. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac presented the Board with Change Order No 3 in the amount of \$32,870.00 from Doli for staff requested replacement of defective storm sewer pipe and mill and overlay work on the service road parallel to Linglestown Road. Mr. Bragunier stated the road was failing because of the defective storm sewer pipe. Mr. Bragunier stated the amount is less than it normally would be since they have been authorized by DEP to use plastic pipe instead of concrete as the road is a service road and not heavily traveled. Mr. Kostelac stated GHD is recommending the approval of Change Order No 3. Mr. Ward motioned to approve Change Order No 3 in the amount of \$32,870.00 for Doli to replace a defective storm sewer pipe and perform mill and overlay work. Mr. Sanderson seconded the Motion, and the Motion was approved unanimously.

**Asylum Run Drainage Basin – Mini Basin 23B/C -**

Mr. Kostelac presented the Board with Payment Application No 1 from Joao & Bradley in the amount of \$595,876.80, which GHD is recommending for approval. Mr. Sanderson motioned to approve payment to Joao & Bradley in the amount of \$595,876.80 for Payment Application No. 1. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac presented the Board with Change Order No 1 in the amount of \$42,671.50 from Joao & Bradley for additional 2A stone backfill and dump loads due to the significant trench deterioration on Hillcrest Road near Cloverfield. Mr. Kostelac stated GHD is recommending the approval and payment of Change Order No 1. Mr. Bragunier stated the Board would probably see future change orders for this situation as the road will need a complete mill and overlay due to this trench failure. Mr. Sanderson motioned to approve payment of Change Order No 1 in the amount of \$42,671.50 to Joao & Bradley. Mr. Ward seconded the Motion, and the Motion was approved unanimously.

Mr. Kostelac stated the contractor had uncovered a few galvanized steel water services along Cloverfield that are highly corroded. The contractor has had to take extra time to carefully dig around these services or repair the services within the sewer main trench. Mr. Napper questioned where exactly this was. Mr. Kostelac stated it was around 36<sup>th</sup> Street and Walnut Street. Mr. Kostelac stated that the contractor is obligated to identify any galvanized service lines because of the lead. These pipes need replaced so GHD notifies CRW to replace them before paving is done. Mr. Bragunier stated that CRW may share the cost of paving as the trench being open saves them from digging and then repairing everything. Mr. Kostelac stated GHD has coordinated a meeting to discuss this issue with CRW and Township staff.

#### Public Works Director

Written report submitted for the month of October 2023 copy attached. Mr. Bragunier stated that personnel helped monitor the Blue Ridge pump station well and vac out for Mr. Rehab and Doli Construction for slip lining work. Mr. Bragunier stated the Authority was billing Doli and Mr. Rehab for the use of employees and equipment. Mr. Bragunier stated the Fox Run pump station is currently down one pump as they are waiting on parts to repair the broken impeller shaft. Mr. Salomone questioned if this was a problem as he believed it should not pose one unless the weather turns very wet. Mr. Bragunier stated that he believes this pump station usually runs on one pump and only uses

the second and third pumps if the weather becomes very wet, so there should not be any problems. Mr. Bragunier stated that this is one of the pump stations slated for total rehab.

**CORRESPONDENCE**

None

**NEW BUSINESS**

None

**ADJOURNMENT**

Mr. Ward made a Motion to adjourn the meeting at 8:12 P.M. Mr. Sanderson seconded the Motion. The Motion was approved unanimously.

Signed:   
Yves Pollart P.E., Secretary