

MINUTES

SUSQUEHANNA TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING March 14th, 2024

REGULAR MEETING:

President Lynch called to order the Regular Meeting of the Susquehanna Township Board of Commissioners on Thursday, March 14th, 2024, at 7:04 p.m.

ROLL CALL:

COMMISSIONERS:

Jody Rebarchak – Present
Gary Rothrock – Present
Carl Hisiro – Present
Frank Lynch – Present
Sean Sanderson - Present
Fred Faylona – Present
Fred Engle – Present (via Zoom)
Pamela Cross - Present
Steven Napper – Present

TOWNSHIP PERSONNEL:

David Pribulka – Secretary-Manager
Jill Lovett – Director of Finance
Michael Miller, Esq. – Township Solicitor
Rob Martin – Director of Public Safety
Travis Mease – Assistant Highway Superintendent
George Drees – Assistant Public Safety Director/Fire Marshal
Kathleen Geigley – Stormwater Management Program Coordinator

EXECUTIVE SESSION:

President Lynch announced that an Executive Session occurred prior to this meeting where matters of personnel, legal, and real estate were discussed as allowed by law.

OTHERS IN ATTENDANCE: Mark Pryzbkykowski, Edmunds GovTech; Robert Ziegler, Boy Scouts of America Troop 77; Margaret Gaines; Harry and Barb D'Arcy; Joanne Tilman; Crystal Hailey; C.T. Hailey, Jr.; Houston Trey; Sanya Stokes; Myrakle Stokes; Robert Ziegler; Marcus Ziegler; Sarah Minnick; Bronson Minnick; Clarence Stokes; Leroy White; Rose Rohrbaugh; Stephen Corrett; Barry Reber; Jason Reber; Christine Reber; Chris Dakas; Laura Dakas; Timothy Patterson; Bob Garrison; Sue Garrison; and Kendra McDowell

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE:

President Lynch asked Robert and Marcus Ziegler from the Boy Scouts of America Troop 77 to lead the Pledge of Allegiance, followed by a Moment of Silence.

PETITIONS, COMPLAINTS, SUGGESTIONS FROM CITIZENS: Margaret Gains, 3861 N. 6th Street, spoke regarding the prohibited parking in Long Alley. Mrs. Gains stated she understood why the Township prohibited parking in the alley, however, it's causing a hardship for residents that live in that area. She has health issues and can't climb the stairs in front of her house. She asked if there was a solution that would benefit both the residents and the Township. President Lynch asked Township Manager Pribulka to meet with the Public Safety Director regarding the issue.

Leroy Wade, 3859 N. 6th Street, also addressed the Board regarding the prohibited parking in Long Alley. He asked if an amendment to the parking ordinance could be drafted that allowed parking except for a specific distance from the stop sign. His wife is disabled and needs to use the alley to access her home. Again, President Lynch asked Township Manager Pribulka to meet with the Public Safety Director regarding the issue.

Kendra McDowell, 331 Braeburn Drive, thanked the Commissioners for their support in the grant application process last year for Premier Health and Human Services. They received the grant they applied for. She said she would come back at another time to determine how they can continue to support the Township.

Timothy Patterson, 213 Montrose Street, addressed the Board to discuss the wrecked and junked vehicles on the Rescue Fire lot on 6th Street. Mr. Patterson stated that this practice has been going on for several years. He feels it is an eyesore and reflects poorly on the Township. Mr. Patterson believes it is bad for business along the 6th Street corridor as well as the residents and general public. Mr. Patterson recalled approximately 1 ½ years ago a business in the 3400 block requested a variance to have a junk yard on their business, however, Commissioners rejected the request. He stated that now it seems we have a Township sponsored organization that is doing basically the same thing and they're being allowed to occur and carry-on. Mr. Patterson spoke with the Township codes officer and was told that the Fire Co. is in the City of Harrisburg. Mr. Patterson also spoke with the Township Fire Marshal who refused to take any action. Mr. Patterson then spoke with the Township Manager and was referred to the Fire Marshal. Mr. Patterson suggested they store the wrecked and junk vehicles at the Highway Department as they would be out of sight. Right now, there is an upside-down car on the lot. Mr. Patterson asked the Commissioners to direct the Fire Marshal to cease the practice of wrecked and junked vehicles on the Rescue Fire lot. Commissioner Rebarchak stated that she agreed with Mr. Patterson. It is a safety issue and should not be there. The Rescue Company uses the vehicles for training, but it is not an appropriate place for storage. Commissioner Rebarchak hopes the Township Manager will take action and thanks Mr. Patterson for coming here tonight.

Mr. Ziegler from Boy Scout Troop 77 at Creative Light Church addressed the Board. He shared this was a good example of representative government and how people can elect people to represent them.

APPROVAL OF MINUTES:

Commissioner Hisiro moved that the Board of Commissioners approve the February 22, 2024 meeting minutes. The motion was seconded by Commissioner Napper. The motion carried unanimously.

RECOGNITIONS AND PRESENTATIONS:

1. A PROCLAMATION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA, RECOGNIZING THE HONORABLE SERVICE OF CAPTAIN JASON REBER TO SUSQUEHANNA TOWNSHIP FOR MORE THAN 24 YEARS

A copy of a proclamation recognizing and celebrating the 24-year career of Captain Jason Reber in service to the Police Department and community is provided. Captain Reber retired from the Susquehanna Township Police Department at the end of January.

Director Martin wished Captain Reber all the best. He and his wife Christine are going to Albania to do missionary work. Director Martin recalled standing at this podium 24 years ago and recommended his hiring. He thanked Captain Reber for his loyalty and dedication to the citizens of the Township. Director Martin read the proclamation.

A PROCLAMATION OF THE BOARD OF COMMISSIONERS OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA, RECOGNIZING THE HONORABLE SERVICE OF CAPTAIN JASON REBER TO SUSQUEHANNA TOWNSHIP FOR MORE THAN 24 YEARS

Whereas, Lieutenant Jason Reber began his career with the Susquehanna Township Police Department on January 18, 2000, and served honorably in the United States Army Reserve; and

Whereas, Captain Reber ascended the ranks in the Susquehanna Township Police Department by consistently demonstrating the highest standards of professional law enforcement and organizational leadership; and

Whereas, Captain Reber has a career of placing the safety of others above his own, earning a Medal of Heroism and a Medal of Valor for his heroic actions in service to the community of Susquehanna Township; and

Whereas, among his many achievements, Captain Reber served on the Dauphin County Crisis Response Team as both a Negotiator and a Tactical Operator, and

Whereas, Captain Reber announced his retirement from the Susquehanna Township Police Department effective January 31, 2024, culminating a 24-year career of service with honor to the Board of Commissioners, Police Department, and residents of Susquehanna Township.

Now, therefore, be it hereby proclaimed, that the Board of Commissioners of Susquehanna Township appreciates the honorable service and sacrifice that Captain Jason Reber has made to the Susquehanna Township Police Department over his storied career, and acknowledges his direct contribution to improving the quality of lives of the residents of the Township and all who are part of this community; and

Be it further proclaimed that the Board of Commissioners wishes Captain Reber a long, healthy, and happy retirement as an Officer of the Susquehanna Township Police Department.

Captain Reber thanked the Commissioners. He thanked them for the great benefits and contract. He thanked the Chief for everything he'd done and all the support he'd given him. He thanked his wife Christine for her support. She's been there through all the good and bad times. He thanked his in-laws who is going with them on their mission work in Albania. Finally, he thanked his parents.

Commissioner Rebarchek moved that the Board of Commissioners adopt the proclamation recognizing the honorable service of Captain Jason Reber to Susquehanna Township for more than 24 years. The motion was seconded by Commissioner Faylona. The motion carried unanimously.

2. PUBLIC SAFETY AWARDS CEREMONY

Director Martin introduced Patrol Officers Brian Aponte, Kristen Deardorf and Tracy Kruger, all are being presented with the Award of Merit Medal this evening.

The Police Department has a 5-tool program, which is the template of foundation for their patrol. These tools are: mandatory foot patrols; honorable endeavor details, vigilant protector program; traffic enforcement; and criminal arrests. These three officers were the top three officers in 2023. Officer Tracy Kruger answered 1,323 calls last year (174 foot patrols; 130 honorable endeavor details; 25 stand in the gap; 181 vigilant protection; 258 written warnings; 75 traffic citations; and 45 criminal arrests). Officer Kristen Deardorf answered 1,415 calls last year (283 foot patrols, 119 honorable endeavor details, 26 stand in the gap, 226 vigilant protection; 221 written warnings; 12 traffic citations, and 16 criminal arrests). Officer Brian Aponte answered 928 calls (116 foot patrols, 117 honorable endeavor details; 26 stand in the gap; 54 vigilant protection, 278 written warnings; 113 traffic citations; and 58 criminal arrests).

Staff recommends the Board of Commissioners receive the presentation.

3. POLICE DEPARTMENT PROMOTIONS

Director Martin asked Corporal Calvin Vanderpool, Patrolman First Class Mike D'Arcy, and Patrolman First Class Clee Tillman to come forward.

Director Martin announced there are three promotions tonight. He thanked the Board and each department for recognizing that the most important thing we do is to hire and promote.

Patrolman First Class Mike D'Arcy is being promoted to Detective. Detective D'Arcy has a B.S. from Shippensburg University. He has a gift for attention to detail and performs our traffic and engineering studies as well as background checks on our new candidates. His future with us is in Forensics.

Commissioner Rothrock made a motion to promote Patrolman First Class Mike D'Arcy to Detective in the Susquehanna Township Police Department. Commissioner Rebarchak seconded the motion. The Motion carried unanimously.

Patrolman First Class Clee Tillman is being promoted to Detective. Detective Tillman is a former army paratrooper and played high school football at Susquehanna Township High School. He is an entrepreneur and has written five books, including a new YouTube Cartoon, Sargeant Be Safe. The Tillman name in law enforcement in Dauphin County goes back a long way. His father was a police officer in Steelton.

Commissioner Faylona made a motion to promote Patrolman First Class Clee Tillman to Detective in the Susquehanna Township Police Department. Commissioner Cross seconded the motion. The Motion carried unanimously.

Director Martin shared that there is one thing that citizens know and that is the officer with three stripes on their sleeve is the Sargeant. They are the center of gravity and drive from a leadership perspective on a daily basis. Corporal Calvin Vanderpool has been acting as Platoon Commander in D Platoon. He came to us from Penbrook and assists with the accreditation program. Last year he negotiated with a barricaded suspect and received a citation for his action.

Commissioner Sanderson made a motion to promote Corporal Calvin Vanderpool to Sargeant in the Susquehanna Township Police Department. Commissioner Faylona seconded the motion. The Motion carried unanimously.

Director Martin asked Patrolman in Training Pema Tamang to come forward. Director Martin shared he was blessed over a year ago to be able to hire Patrolman Pema Tamang. Director Martin is recommending Patrolman in Training Tamang come off probationary status. Patrolman Tamang shared a little bit about himself with the Board. He came to the United States eleven years ago at the age of 13. He always wanted to be a police officer, he thought it looked cool and wanted to help people. He attempted to

become a police officer in Philadelphia and Carlisle before coming to Harrisburg where he met Director Martin and Captain Reber.

Commissioner Rothrock made a motion to promote Patrolman in Training Pema Tamang to Patrolman First Class in the Susquehanna Township Police Department. Commissioner Faylona seconded the motion. The Motion carried unanimously.

REPORTS OF COMMITTEES:

1. Building and Grounds – No report
2. Budget, Finance, Insurance & Pension – Commissioner Sanderson noted that the Committee met briefly a few weeks ago. The Committee will meet every 8 weeks or so. He requested Board members that have any comments on topics coming up to let the Committee know.
3. Public Works – Commissioner Napper reported that in the month of February maintenance personnel performed daily checks and repairs at the pump stations. The maintenance staff performed tree and limb removal due to the recent snow and windstorm. The Public Works personnel performed street sweeping throughout the Township. As a final note it's now "Pothole Repair Season" and cold patch is being applied heavily throughout the Township. Please contact the Public Works Department to report any potholes.
4. Health & Sanitation – Commissioner Rebarchak reported that Penn Waste will conduct yard waste pick-up this weekend on Saturday, 3/16/24. President Lynch asked if there is a Shredding Day coming up? Mr. Pribulka will look into the issue and report back to the Commissioners.
5. Administration & Personnel – Commissioner Napper reported that the Administration and Personnel Committee met on 3/11/24 to discuss current vacant positions in the Township. Interviews have concluded for the Sewer Operations Manager and a recommendation for an appointment is planned for the 3/28/24 Workshop Meeting. As a final note the Township Manager and Mrs. Logan are creating a program to promote employee morale with the acronym STAR (Susquehanna Township Appreciation Program). This program would provide a mechanism for one employee to recognize another. It doesn't matter if the employee is in a supervisory or director's position. It would help employees to get out of their silos and learn about what each other is doing and acknowledge support beyond their typical call of duties.
6. Police – No report
7. Fire, EMS, EMA – Commissioner Hisiro reported that the Progress Fire Company has responded to 214 calls year to date. The Rescue Fire Company has responded to 134 calls year to date. The Rescue Fire Company will have three live ins with two starting in June. Progress Fire Company will have nine live ins with 14 starting in June. The Progress Fire Company just voted in their first international member. A 19-year-old firefighter from

Germany who will be a live-in starting in mid-July and will be with us for his 90-day visa.

8. Planning & Zoning – Commissioner Rothrock reported the March 2024 Planning Commission meeting was cancelled due to lack of agenda. The Zoning Hearing Board met on 3/7/24. There was one item on the agenda, Primanti Brothers on Garrison Ave requested a variance for wall signage. They want to put signs on both sides of building. The variance was approved. The 3801 Walnut Hearing that was continued on 2/7/24 was not addressed, however, the issue will be continued at the meeting on 4/3/24.
9. School Board – No Report
10. Authority – Commissioner Napper reported that in the month of February the Sewer Authority flushed and televised the sanitary and storm sewer system. Authorization to proceed was issued for the sewer emergency repair project on Galen Road in the Mountindale development. The Public Works Sewer staff was out at the Appletree pump station for a notification of a bad pump running. Staff replaced the bad motor with a new motor, performed the necessary testing and pump 1 at the Appletree pump station was back in service. As a final note the staff started restoring and repairing the driveway and parking area at the Wayne Avenue and Blue Ridge pumping station.
11. Shade Tree – Commissioner Cross reported the next meeting of the Shade Tree Commission is scheduled for 3/21/24 at 4:00 pm.
12. Communications – No report
13. Human Relations – No report
14. Parks & Recreation – Commissioner Faylona reported the next Parks and Recreation Committee meeting is scheduled for Tuesday, 3/19/24.

PUBLIC HEARINGS - None

BIDS AND CONTRACTS

1. APPROVAL OF CONTRACT WITH EDMUNDS GOVTECH, INC. FOR THE PURCHASE OF ACCOUNTING SOFTWARE

Staff has concluded its evaluation of proposals received for accounting software to replace the Township's current solution. In total, six qualified proposals were received, and a small steering committee consisting of Finance Department staff and other stakeholders evaluated each against a weighted rubric to form a recommendation on the best solution within the available budget. After conducting site visits with three of the six respondents, staff is recommending the engagement of Edmunds GovTech. The modules proposed for purchase will be briefly reviewed. Once awarded, implementation is expected within nine to twelve months. The Budget and Finance Committee reviewed the recommendation and supports the staff recommendation.

Commissioner Napper made a motion to authorize the Township Manager to execute a sales order with Edmunds GovTech for the purchase of accounting software. Commissioner Faylona seconded the motion. The Motion carried unanimously.

2. APPROVAL OF CONTRACT WITH ARNEY BROTHERS, INC. FOR TRAIL REPAIRS ON THE CAPITAL AREA GREENBELT

A proposal from Arney Brothers, Inc. to complete the trail repair project adjacent to the East Harrisburg Cemetery is provided. The project involves the rebuilding of approximately 310 feet of the Capital Area Greenbelt that has been damaged due to tree root encroachments and erosion. A root barrier will be installed as part of the project to prevent future damage. Staff recommends the Board award the project to Arney Brothers in an amount of \$12,550. The project is budgeted in the Developer's Recreation Fund.

Commissioner Faylona made a motion to authorize the Township Manager to execute the proposal provided by Arney Brothers, Inc. for Capital Area Greenbelt Trail Repairs in an amount of \$12,550.00. Commissioner Sanderson seconded the motion. The Motion carried unanimously.

Commissioner Hisiro said that last month there was a similar issue brought before the Board. Manager Pribulka shared that these are separate issues as this is a different leg of the Greenbelt.

3. APPROVAL OF RETAINER AGREEMENT WITH HRG, INC. FOR SURVEYING, DESIGN, BIDDING, AND PROJECT MANAGEMENT OF THE 2024 SUSQUEHANNA TOWNSHIP PAVING PROJECTS

A proposal from HRG, Inc. for design, surveying, and contract and project administration of the 2024 paving projects is provided. As reviewed by the Public Works Committee, the proposed projects include the repaving of Galen Road, Deer Path Road, Fox Hunt Lane, and Mayflower Alley. Additionally, alternate bids will be solicited for North 2nd Street, Pinecrest Drive, and North 6th Street pending available budget. Finally, the project includes stormwater improvements on Fox Hunt Lane and Deer Path Road, for which ten percent of the design fees in this proposal will be assigned to the Susquehanna Township Authority.

Commissioner Hisiro made a motion to authorize the Township Manager to execute a retainer agreement with HRG, Inc. for surveying design, bidding, and project management of the 2024 paving projects in an amount of \$87,450.00. Commissioner Sanderson seconded the motion. The Motion carried unanimously.

4. APPROVAL OF RETAINER AGREEMENT WITH HRG, INC. FOR BIDDING AND CONTRACT ADMINISTRATION OF THE STREET TREE PRUNING CONTRACT

A proposal from HRG, Inc. for administration and contract management of the street tree pruning contract is provided. This is a new contract for the Township to address some of the street tree canopy that is hazardous or could potentially damage costly fire apparatus and other equipment. Streets that will be the subject of the street tree pruning contract are enumerated in the retainer agreement attached to the agenda.

Commissioner Sanderson made a motion to authorize the Township Manager to execute a retainer agreement with HRG, Inc. for bidding and contract administration of the street tree pruning contract in an amount of \$6,975.00. Commissioner Faylona seconded the motion. The Motion carried unanimously.

The Board asked who completed the survey. The Fire Marshal and Public Works Department completed the survey.

ACTION ON ORDINANCES, RESOLUTIONS, SUBDIVISION AND LAND DEVELOPMENT PLANS

1. RESOLUTION 2024-R-11 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ADOPTING THE ACT 537 SEWAGE FACILITIES PLANNING SPECIAL STUDY FOR THE FOX RUN TRUNK LINE AND FORCE MAIN PROJECT

A copy of a resolution authorizing adopting an Act 537 Plan Special Study for the Fox Run Trunk Line and Force Main Project is provided. The study, prepared by GHD as the engineering consultant for the Susquehanna Township Authority, evaluated various alternatives to resolve capacity issues of the Fox Run Trunk Line. The preferred alternative is to upgrade the diameter of the trunk line and replace the existing cast iron force main from the pump station with a higher capacity conveyance system. The Susquehanna Township Authority has approved the project; however, administration of the Act 537 Plan is the responsibility of the Board of Commissioners.

Commissioner Sanderson made a motion to adopt the resolution adopting the Act 537 Sewage Facilities Planning Special Study for the Fox Run Trunk Line and Force Main Project. Commissioner Napper seconded the motion. The Motion carried unanimously.

2. RESOLUTION 2024-R-12 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE A DECLARATION OF UNDERSTANDING WITH PAUL AND LINDA PALANZO OF 3005 NORTH PROGRESS AVENUE FOR THE REPLACEMENT OF AN ON-LOT SEWAGE DISPOSAL SYSTEM

A copy of a resolution authorizing the President and Secretary to execute a Declaration of Understanding with Paul and Linda Palanzo, owners of record of 3005 North Progress Avenue is provided. The on-lot septic system servicing the property failed last year, and the property owner would typically be required to connect to the sanitary sewer system due to its proximity to an existing main line. To do so, however, would require the owner to bore under Progress Avenue and incur substantial cost to tie in. The owner has petitioned and received authorization from the Susquehanna Township Authority to install an alternative on-lot disposal system to continue to treat the property, subject to the condition that the property owner connect to the sanitary sewer system upon notice to do so if and when the Authority constructs a sewer main within three hundred feet of the eastern side of the subject property on the eastern side of Progress Avenue. While the authority has approved the waiver, the ordinance is under the jurisdiction of the Board of Commissioners.

Commissioner Hisiro made a motion to adopt the resolution authorizing the President and Secretary to execute a Declaration of Understanding with Paul and Linda Palanzo of 3005 North Progress Avenue for the replacement of an on-lot sewage disposal system. Commissioner Rothrock seconded the motion. The Motion carried unanimously.

3. **RESOLUTION 2024-R-13 A RESOLUTION OF SUSQUEHANNA TOWNSHIP, DAUPHIN COUNTY, PENNSYLVANIA ADOPTING A COMPLIANCE POLICY WITH PENNSYLVANIA ACT 151 OF 2022**

A copy of a resolution adopting a PA Act 151 of 2022 Compliance Policy is provided. The Act requires that municipalities establish a process to report incidences of breach of personal information when discovered to the Pennsylvania Office of the Attorney General and the Dauphin County District Attorney. The policy also provides for some guidelines regarding the care and custody of personal information applicable to staff and contractors of the Township.

Commissioner Rothrock made a motion to adopt the resolution adopting a compliance policy with Pennsylvania Act 151 of 2022. Commissioner Cross seconded the motion. The Motion carried unanimously.

STAFF REPORTS

1. Township Manager – Mr. Pribulka’s report is in the packet. Two liquor license transfers are included. One is for the intermunicipal transfer that was approved by Resolution of the Board to the new Primanti Brothers restaurant in Susquehanna Union Green. The

other is for an *intramunicipal* transfer that does not require Board action. It is for the licensed premises at 49 North Progress Avenue, doing business as Napali Grocery, LLC. Began to plan for renovation of the police station. The Board and Building and Grounds Committee will be kept up to date with the progress. A proposal for engagement will be on a future Board agenda for consideration.

2. Public Safety/Police – Director Martin’s report is in the packet. Fire Marshal Drees reported that the car in the Rescue Fire lot will be cut up this week and removed. Commissioner Rebarchak expressed her opinion that vehicles shouldn’t be stored there going forward. She understands that the training needs to occur. Fire Marshal Drees will pass the concerns onto the Rescue Fire Company.
3. Community and Economic Development – The Community and Economic Development report is attached.
4. Public Works – The Public Works report is included in the board packet.
5. Engineering – The Engineering report is included in the board packet. Nothing additional to report. Next week a survey will be completed out front of the Township building for the sidewalk project.
6. Solicitor – Attorney Miller added an item to the Engineering report. Attorney Miller announced that the Engineer recently became engaged to Attorney Morgan Madden on February 14th. He offered his congratulations on entering the holy state of matrimony.
7. Parks and Recreation – The February 2024 report is included in the board packet.

OLD BUSINESS

1. APPOINTMENTS TO THE SUSQUEHANNA TOWNSHIP REDEVELOPMENT AUTHORITY

The Board adopted a resolution on January 25, 2024, establishing a Susquehanna Township Redevelopment Authority in compliance with the requirements of the Urban Redevelopment Law of the Commonwealth of Pennsylvania. Per Section 5 of the Law, the Redevelopment Authority shall consist of five appointees made by the Board of Commissioners. President Lynch introduced the item. Appointments are to be staggered terms of one, two, three, four, and five years, and, upon completion of the initial terms, are eligible to be reappointed to succeeding five-year terms. A list of individuals proposed to serve as Founding Members of the Redevelopment Authority is provided. No remuneration will be received for serving on this Board. Congratulations to these Board Members for taking on another responsibility.

Commissioner Sanderson made a motion to appoint Commissioner Rebarchak with a term expiration of 12/31/24; Commissioner Napper with a term expiration of 12/31/25; Commissioner Rothrock with a term expiration of 12/31/26; Commissioner Lynch with

a term expiration of 12/31/27; and Commissioner Sanderson (himself) with a term expiration of 12/31/28 to serve on the Susquehanna Township Redevelopment Authority. Commissioner Hisiro seconded the motion. The Motion carried unanimously.

NEW BUSINESS

1. CIVIL SERVICE LIST CERTIFICATION

A copy of the Civil Service List is provided and presented for certification.

Commissioner Sanderson made a motion to certify the Civil Service List. Commissioner Hisiro seconded the motion. The Motion carried unanimously.

Chief Martin recommended a conditional offer of employment to Mr. David Shroyer.

Commissioner Sanderson made a motion to offer conditional employment to Mr. David Shroyer. Commissioner Hisiro seconded the motion. The Motion carried unanimously.

2. CONSENT AGENDA

- a. Statement of Bills Paid
- b. Letter of Support Request – Capital Area Greenbelt Association
- c. Park Amenities Order Approval – George Ely & Associates
- d. Authorization to Hire – Stormwater Technician
- e. Authorization to Hire – Patrol Officer
- f. Authorization to Hire – Seasonal Park Maintenance Staff
- g. Acceptance of Resignation – Herbert Chappell
- h. Acceptance of Resignation – Alycia Knoll
- i. 3727 North Third Street Tree Removal Authorization
- j. Financial Security Adjustment #4 – Solid Rock Missionary Baptist Church (\$10,021)
- k. Financial Security Adjustment #3 – Susquehanna Union Green Phases 3A & 3B (\$12,738)

Commissioner Rebarchak made a motion to approve the consent agenda. Commissioner Faylona seconded the motion. The motion carried unanimously.

Commissioners Rebarchak and Hisiro asked about the tree removal authorization. It was their understanding that tree removal is the property owner's responsibility. Manager Pribulka explained that this tree is in front of a piece of property that doesn't have an adjacent private property owner. It is a dead oak tree that is approximately 70 feet tall. It is a regular public safety hazard with falling branches and the like. Normally we would designate the property owner, however the Township would be the owner of this tree.

3. HUMANE SOCIETY AGREEMENT AMENDMENT

The Humane Society of Harrisburg Area has completed an evaluation of its policies with regard to breed labeling and profiling. The result of the assessment has concluded that it is ineffective and often inaccurate to label dog breeds and charge accordingly for their services. The Executive Director is requesting that the Township approve an amendment to the 2024 Municipal Domestic Animal Protective Services Agreement to remove the restrictions on animal intake based on pit bull breeds. Presently, the charge for these services is \$158.60 for non-pit bull breeds and \$345.40 for pit bull breeds. The new uniform fee is proposed to be set at \$250.00. Staff has no objections to this proposed change and is recommending the Board authorize the amendment this evening. Provided with the agenda is a copy of the proposed amendment and a communication from Adam Lamb, Executive Director of the Humane Society of Harrisburg Area. Public Safety Director was consulted prior to this meeting.

Commissioner Hisiro made a motion to authorize the Township Manager to execute an amendment to the 2024 Municipal Domestic Animal Protective Services Agreement with the Humane Society of Harrisburg Area. Commissioner Faylona seconded the motion. The motion carried unanimously.

4. HOTEL, MOTEL, AND INN REGULATORY ORDINANCE – AUTHORIZATION FOR PUBLIC HEARING

A draft ordinance imposing regulations and licensure requirements for hotels, motels, and inns operating in the Township is provided. Recent property maintenance, nuisance, and criminal complaints relating to several of these establishments operating in the Township have necessitated the imposition of a licensing and inspection program to protect the public health, safety, and welfare.

Commissioner Rothrock authorized advertisement of a public hearing on an ordinance implementing regulations and licensure requirements for hotels, motels, and inns for Thursday, April 11, 2024. Commissioner Napper seconded the motion. The Motion carried unanimously.

Attorney Miller stated that additional items will be added to the draft. Holding the public hearing will allow public debate and provide considerations the Township can utilize to finalize the draft. The purpose of this ordinance is to make sure all hotels, motels, etc. are an asset to the Township, not a detriment.

COMMISSIONER COMMENTS - None

ADJOURNMENT

Commissioner Sanderson moved to adjourn the Board of Commissioners Regular Meeting for

March 14, 2024, at 8:27 p.m. Commissioner Napper seconded the motion. The motion carried unanimously.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'D. Pribulka', written over the printed name.

David Pribulka
Secretary-Manager