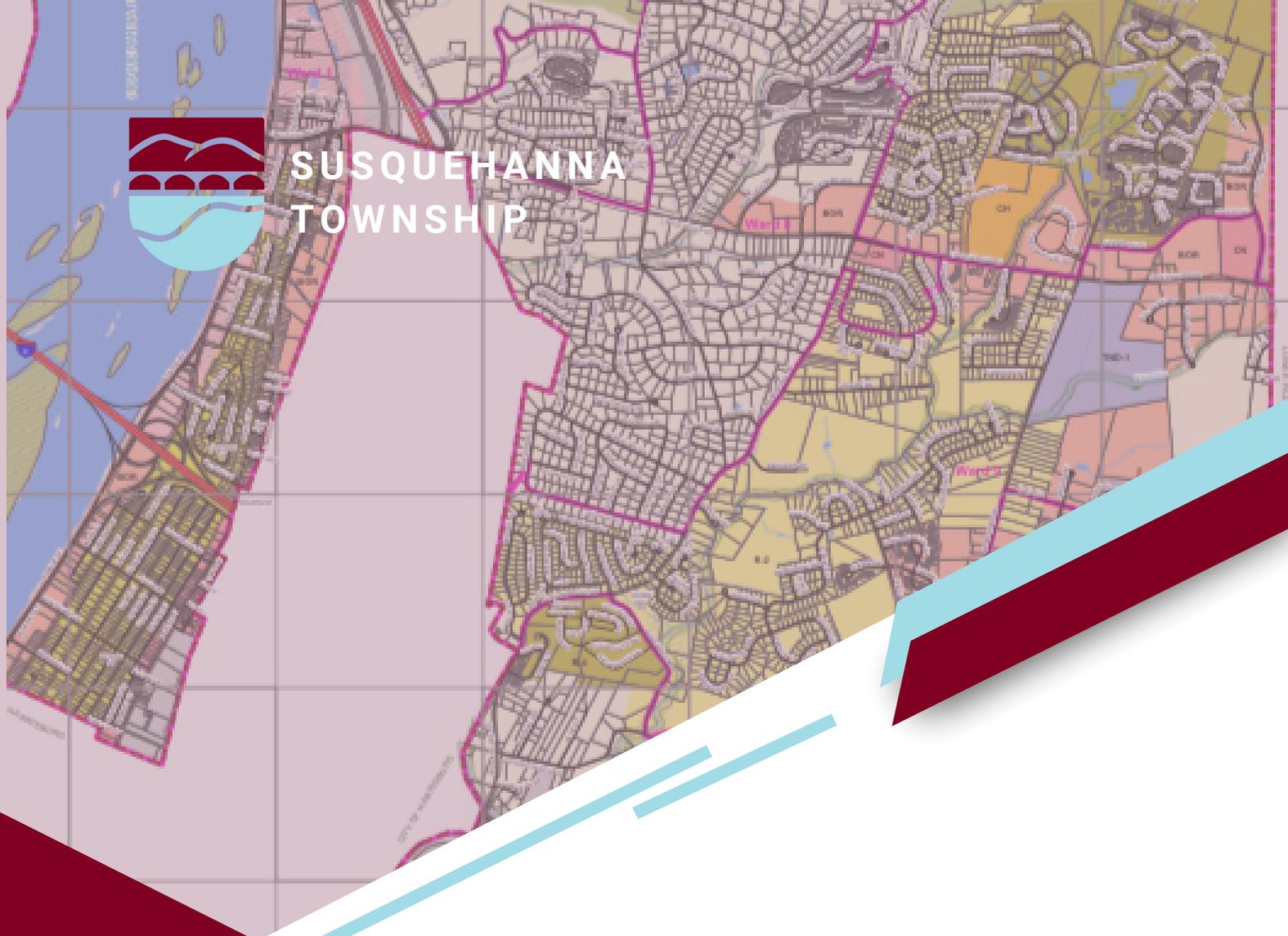




SUSQUEHANNA
TOWNSHIP



2024 ANNUAL

BUDGET

1900 Linglestown Rd
Harrisburg, PA 17110

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Manager's Message

I am pleased to present on the following pages the 2024 Annual Budget for Susquehanna Township. It is important to acknowledge and thank the amazing team at Susquehanna Township for the many hours of work that went into preparing this document. I would especially like to thank the Department Heads, and in particular Jill Lovett, Director of Finance, for their investment in making this budget a tool of government accountability and transparency for the residents of Susquehanna Township. Most importantly, I would like to thank the Board of Commissioners for their commitment to ensuring a budget that is sustainable, efficient, and pragmatic. Every dollar assigned in the budget can be directly connected to improvements in service delivery, infrastructure, and programming with the goal of maintaining and enhancing the quality of life in our community.

The budget process truly begins in July with the preparation of the five-year Capital Improvement Program. In the ensuing months, staff will begin developing year-end projections, goal setting for the following fiscal year, and methodically drafting budget requests that are aimed at increasing efficiency of operations and cost containment. While the Board and staff do their best to keep expenditures stable, there are forces beyond our control. The current economic pressures of inflation, supply chain disruptions, and more have created an environment difficult to sustain with level revenue streams. As a result, the Board has been asked in the coming fiscal year to make the difficult decision to raise millage in real estate taxes for both the General Fund and the Fire Fund. While this change was not taken lightly, it was required to relieve some pressure from the available fund balances in the interest of long-term sustainability.

Filmmaker Joel A. Barker once said “vision without action is merely a dream. Action without vision just passes the time. Vision with action can change the world.” A good budget will marry the strategic vision of the Board of Commissioners with implementable policies and programs. A good budget will sustain and enhance the quality of public service delivery, while advancing broader communal goals. Lastly, a good budget will represent appropriate constraint to inspire confidence in your government’s stewardship of your tax dollars. I am confident you will agree that this budget meets each of those goals.

This budget carries forward many of the initiatives launched in 2023 to improve and maintain infrastructure, protect public safety, and enhance service delivery. For example, money has been appropriated from the Fire Fund to design a new fire station for Progress Fire Company. The current station has exceeded its useful life and does not include proper accommodations for the “live-in” program, a critical resource in helping the fire company remain a volunteer service that saves the Township more than \$3 million per year. Additionally, the Township is continuing to invest in road repair and repaving, \$1,038,995 from the Liquid Fuels Fund and \$257,457 from the Transportation Improvement Fund to pave streets that have fallen into disrepair. Finally, the Township is developing new recreational space using the Developer’s Recreation Fund, a governmental fund subsidized by “fee-in-lieu of parkland” paid by builders during the land development process, to leverage grant monies to install new amenities in Crown Point Park, Wedgewood Hills Park, Boyd Park, and Logan Farm Park. These investments in recreation are being made without investment from tax dollars. This is merely a sample of the commitment shown in this budget to meeting the needs of a changing and growing community.

In a General Management Form of Government such as Susquehanna Township, the responsibility for the efficient administration of the Township budget is my responsibility, and, by extension, the many amazing men and women with whom I have the privilege of working alongside. The Board of Commissioners

meticulously reviews the draft document to ensure its congruence with their vision and obligation to be good stewards of public resources. I can assure those reading this budget that this responsibility is ongoing, in what I commonly refer to as a *breathing budget*. This means that the Board of Commissioners, staff, and the many volunteers on our Authorities, Boards, and Commissions, work hard throughout the fiscal year to beat budgeted projections, secure state and federal grant funding, and achieve economies of scale through partnerships and regional thinking that secure a more sustainable financial future.

In closing, I invite and encourage everyone to read this budget to develop a better understanding of how your tax dollars are being put to work in your community. 2024 promises to be an ambitious yet practical year for Susquehanna Township, and this budget reflects the commitment of the Board of Commissioners to investing in our shared values and improving our quality of life. I want to thank everyone reading this for making Susquehanna Township a special place, work, and visit.

Sincerely,
Susquehanna Township



David Pribulka
Township Manager

Susquehanna Township Community Profile

Susquehanna Township is situated along the eastern shore of the Susquehanna River in the southwestern portion of Dauphin County. Its “thumb print” is approximately 17.3 square miles and is situated in between the Blue Mountains to the north and the City of Harrisburg to the south. The Township is a diverse and growing community and is influenced by the urban character of the City of Harrisburg and the suburban residential neighborhoods commonly found throughout Dauphin County.

2020 Census data estimates the population of Susquehanna Township to be 26,736, an increase of 2,700 from the 2010 Census figures. While predominantly White (59.9%), 25.8% of the population identified as “Black or African American alone” in the Census. The next highest percentages are “Hispanic or Latino” and “Asian alone” at 7.3% and 7.1%, respectively. Overall, the Township is a *well-off* community, but not necessarily affluent. Median household income is \$72,368, which is above the Pennsylvania average (\$63,627); and persons living at or below the poverty line is 8.8%, below the Pennsylvania average of 10.9%.

Home values reported in the 2020 Census are slightly below Pennsylvania average at \$171,100. Rental price points, however, are slightly above average at \$1,182 median gross monthly rent. 63.2% of the population of Susquehanna Township lives in an owner-occupied home, somewhat less than the Pennsylvania average of 69.0%. Across nearly all Census metrics, Susquehanna Township is generally on par with the averages reported around the Commonwealth and tends to be slightly above average in areas that would commonly be considered positive community metrics such as median household income, diversity, and education.

Susquehanna Township is bisected by several major transportation corridors, making it a hub of economic development across industry. Strategic transportation assets in proximity to the Township include the Interstate 81 corridor, State Route 322, and the Norfolk Southern Railway tracks. Major employers in the Township include the Pennsylvania State Employee Credit Union (PSECU), Capital Blue Cross and United Concordia, as well as numerous governmental agencies including the U.S. Postal Service and the Pennsylvania Departments of Environmental Protection, Emergency Management and Transportation, and the State Police Headquarters.

FUND BALANCE SUMMARY AND PROJECTIONS

GENERAL FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$41,197,841	\$ 4,900,140	\$ 4,900,140	\$5,009,200	\$3,939,660	\$3,068,709
Revenues	\$ 19,794,591	\$ 20,020,896	\$ 22,492,633	\$ 22,998,082	\$ 23,458,044	\$ 23,927,205
Expenditures	\$ 20,378,690	\$ 21,387,772	\$ 22,383,573	\$ 23,851,956	\$ 24,328,995	\$ 24,815,575
Net Change	\$ (584,099)	\$ (1,366,876)	\$ 109,060	\$ (853,874)	\$ (870,951)	\$ (888,370)
Ending Balance	\$40,613,742	\$3,533,264	\$5,009,200	\$4,155,326	\$3,068,709	\$2,180,339
STREETLIGHT FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	(\$4,772)	\$0	\$0	\$0	\$0	\$0
Revenues	\$ 177,139	\$ 178,939	\$ 179,450	\$ 179,450	\$ 179,450	\$ 179,450
Expenditures	\$ 172,346	\$ 178,839	\$ 179,450	\$ 178,350	\$ 179,450	\$ 179,450
Net Change	\$ 4,793	\$ 100	\$ -	\$ 1,100	\$ -	\$ -
Ending Balance	\$21	\$100	\$0	\$1,100	\$0	\$0
FIRE FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$430,347	\$688,464	\$688,464	\$411,192	\$405,938	\$400,579
Revenues	\$ 1,176,651	\$ 1,150,578	\$ 1,215,295	\$ 2,014,090	\$ 2,054,372	\$ 2,095,459
Expenditures	\$ 1,278,246	\$ 1,451,567	\$ 1,492,567	\$ 2,019,344	\$ 2,059,731	\$ 2,100,926
Net Change	\$ (101,595)	\$ (300,989)	\$ (277,272)	\$ (5,254)	\$ (5,359)	\$ (5,467)
Ending Balance	\$328,752	\$387,475	\$411,192	\$405,938	\$400,579	\$395,112
CAPITAL IMPROVEMENT FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$17,605	\$615	\$615	\$298,465	\$305,465	\$312,605
Revenues	\$ 6,147	\$ 662,050	\$ 628,050	\$ 742,500	\$ 757,350	\$ 772,497
Expenditures	\$ (44,388)	\$ 661,050	\$ 330,200	\$ 735,500	\$ 750,210	\$ 765,214
Net Change	\$ 50,535	\$ 1,000	\$ 297,850	\$ 7,000	\$ 7,140	\$ 7,283
Ending Balance	\$68,140	\$1,615	\$298,465	\$305,465	\$312,605	\$319,888
AMERICAN RESCUE PLAN ACT FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$ 679,462	\$1,680,720	\$1,680,720	\$599,481	\$0	\$0
Revenues	\$ 899,185	\$ 5,000	\$ 25,000	\$ 10,000	\$ -	\$ -
Expenditures	\$ 893,282	\$ 1,871,000	\$ 1,106,239	\$ 609,481	\$ -	\$ -
Net Change	\$ 5,903	\$ (1,866,000)	\$ (1,081,239)	\$ (599,481)	\$ -	\$ -
Ending Balance	\$685,365	(\$185,280)	\$599,481	\$0	\$0	\$0
TRANSPORTATION IMPROVEMENT FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$0	\$ -	\$ -	\$89,772	\$17,315	(\$56,591)
Revenues	\$0	\$ 205,000	\$ 210,000	\$ 185,000	\$ 188,700	\$ 192,474
Expenditures	\$0	\$ 200,000	\$ 120,228	\$ 257,457	\$ 262,606	\$ 267,858
Net Change	\$ -	\$ 5,000	\$ 89,772	\$ (72,457)	\$ (73,906)	\$ (75,384)
Ending Balance	\$0	\$5,000	\$89,772	\$17,315	(\$56,591)	(\$131,975)
DEVELOPERS RECREATION FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$678,983	\$815,348	\$815,348	\$984,401	\$48,571	(\$905,976)
Revenues	\$ 559,190	\$ 637,700	\$ 618,278	\$ 2,071,065	\$ 2,112,486	\$ 2,154,736
Expenditures	\$ 479,086	\$ 1,332,142	\$ 449,225	\$ 3,006,895	\$ 3,067,033	\$ 3,128,374
Net Change	\$ 80,104	\$ (694,442)	\$ 169,053	\$ (935,830)	\$ (954,547)	\$ (973,638)
Ending Balance	\$759,087	\$120,906	\$984,401	\$48,571	(\$905,976)	(\$1,879,614)
LIQUID FUELS FUND						
	2022 Actual	2023 Budget	2023 Projected	2024 Budget	2025 Projected	2026 Projected
Beginning Balance	\$1,518,877	\$1,820,164	\$1,820,164	\$1,390,006	\$643,411	(\$118,116)
Revenues	\$ 824,863	\$ 822,391	\$ 883,357	\$ 877,400	\$ 894,948	\$ 912,847
Expenditures	\$ 548,781	\$ 1,435,000	\$ 1,313,515	\$ 1,623,995	\$ 1,656,475	\$ 1,689,605
Net Change	\$ 276,082	\$ (612,609)	\$ (430,158)	\$ (746,595)	\$ (761,527)	\$ (776,758)
Ending Balance	\$1,794,959	\$1,207,555	\$1,390,006	\$643,411	(\$118,116)	(\$894,874)

**2025 & 2026 Projected years incorporate a 2% increase in both Revenues and Expenditures

REVENUE DETAIL

REVENUE

FUND 1 - GENERAL FUND

REAL PROPERTY TAXES - 301			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
301100 · Real Estate Taxes	\$6,052,750	\$6,052,750	\$7,003,576
301110 · Real Estate Discount	\$(110,000)	\$(109,492)	\$(110,587)
301120 · Real Estate Penalty	\$20,000	\$15,000	\$20,000
301200 · Prior Year Real Estate Tax	\$175,000	\$174,000	\$175,000
Total 301 · Real Property Taxes	<u>2023 BUDGET</u> \$6,137,750	<u>2023 PROJECTED</u> \$6,132,258	<u>2024 BUDGET</u> \$7,087,989
LOCAL ENABLING TAXES - 310			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
310000 · Current Yr. Per Capita (\$5)	\$62,500	\$60,000	\$62,500
310011 · Current Per Capita Discount	\$(800)	\$(850)	\$(800)
310012 · Current Per Capita Penalty	\$310	\$314	\$310
310013 · Prior Yr. Per Capita	\$17,500	\$20,000	\$20,000
310100 · Real Estate Transfer Tax (1/2%)	\$800,000	\$875,000	\$850,000
310210 · Earned Income Tax (1/2%)	\$3,750,000	\$4,800,000	\$5,000,000
310410 · Occupation Tax (\$65)	\$490,000	\$495,000	\$490,000
310411 · Occupation Tax Discount	\$(6,000)	\$(6,400)	\$(6,000)
310412 · Occupation Tax Penalty	\$6,000	\$5,000	\$5,000
310420 · Prior Yr Occupation Tax	\$210,000	\$250,000	\$225,000
310510 · Local Service Tax (\$47)	\$900,000	\$950,000	\$925,000
310600 · Parking Lot Tax (20%)	\$70,000	\$110,300	\$110,000
Total 310 · Local Enabling Taxes	<u>2023 BUDGET</u> \$6,299,510	<u>2023 PROJECTED</u> \$7,558,364	<u>2024 BUDGET</u> \$7,681,010
BUSINESS LICENSE AND PERMITS - 321			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
321200 · Restaurants & Food Peddlers	\$25,000	\$25,000	\$25,000
321600 · Occupation Prof-Plumb/Electric	\$10,000	\$12,500	\$12,500

321610 · Transient Retail	\$1,000	\$1,800	\$1,000
321620 · License - Massage Parlor	\$300	\$300	\$450
321700 · Amusement Machines	\$15,000	\$20,000	\$48,800
321800 · Cable TV	\$465,000	\$450,000	\$450,000
Total 321 · Business License and Permits	<u>2023 BUDGET</u> \$516,300	<u>2023 PROJECTED</u> \$509,600	<u>2024 BUDGET</u> \$537,750
STREET CUT PERMITS - 322			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
3228000 · Street Cut Permit	\$15,000	\$50,000	\$50,000
Total 322 · Street Cut Permits	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$50,000	<u>2024 BUDGET</u> \$50,000
FINES - 331			
	<u>2022 BUDGET</u>	<u>2022 PROJECTED</u>	<u>2023 BUDGET</u>
331100 · MDJ and Common Pleas	\$120,000	\$75,000	\$75,000
331120 · Ordinance Violations	\$5,000	\$2,000	\$2,500
331130 · State Police Fines	\$12,500	\$11,000	\$12,500
Total 331 · Fines	<u>2023 BUDGET</u> \$137,500	<u>2023 PROJECTED</u> \$88,000	<u>2024 BUDGET</u> \$90,000
FORFEITURES (SHERIFF SALES) - 332			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
332000 · Forfeits (sheriff sales)	\$1,000	\$0	\$1,000
Total 332 · Forfeitures (Sheriff Sales)	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$1,000
INTEREST EARNED ON DEPOSITS - 341			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
341000 · Interest Earned on Deposits	\$1,000	\$246,000	\$175,000

Total 341 · Interest Earned on Deposits	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$246,000	<u>2024 BUDGET</u> \$175,000
RENTS & ROYALTIES - 342			
342500 · Royalties from Natural Resource	<u>2023 BUDGET</u> \$10,000	<u>2023 PROJECTED</u> \$12,500	<u>2024 BUDGET</u> \$12,500
Total 342 · Rents & Royalties	<u>2023 BUDGET</u> \$10,000	<u>2023 PROJECTED</u> \$12,500	<u>2024 BUDGET</u> \$12,500
FEDERAL CAPITAL AND OPERATING GRANTS - 351			
351120 · Emergency Disaster Relief-FEMA	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$10,454	<u>2024 BUDGET</u> \$0
Total 351 · Federal Capital and Operating Grants	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$10,454	<u>2024 BUDGET</u> \$0
STATE CAPITAL AND OPERATING GRANTS - 354			
354150 · Recycling/Act 101	<u>2023 BUDGET</u> \$75,000	<u>2023 PROJECTED</u> \$62,250	<u>2024 BUDGET</u> \$75,000
354170 · All Other State Capital & Oper	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$659,523	<u>2024 BUDGET</u> \$471,210
354175 · ARPA Distribution Funds	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
Total 354 · State Capital and Operating Grants	<u>2023 BUDGET</u> \$75,000	<u>2023 PROJECTED</u> \$721,773	<u>2024 BUDGET</u> \$546,210
STATE SHARED REVENUE AND ENTITLEMENTS - 355			
355010 · Public Utility Realty Tax	<u>2023 BUDGET</u> \$12,500	<u>2023 PROJECTED</u> \$11,762	<u>2024 BUDGET</u> \$12,500
355040 · State-Alcoholic Beverage Act	<u>2023 BUDGET</u> \$7,000	<u>2023 PROJECTED</u> \$7,000	<u>2024 BUDGET</u> \$7,000
355050 · General Municipal Pension Aid	<u>2023 BUDGET</u> \$595,750	<u>2023 PROJECTED</u> \$687,691	<u>2024 BUDGET</u> \$687,691
355060 · Supplemental State Pension Aid	<u>2023 BUDGET</u> \$300	<u>2023 PROJECTED</u> \$300	<u>2024 BUDGET</u> \$300
355070 · Foreign Fire Insurance Premium	<u>2023 BUDGET</u> \$185,900	<u>2023 PROJECTED</u> \$183,795	<u>2024 BUDGET</u> \$185,900

Total 355 · State Shared Revenue and Entitlements	<u>2023 BUDGET</u> \$801,450	<u>2023 PROJECTED</u> \$890,548	<u>2024 BUDGET</u> \$893,391
STATE PAYMENTS IN LIEU OF TAXES - 356			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
3560100 · Forest Lands	\$74	\$74	\$74
Total 356 · State Payments In Lieu of Taxes	<u>2023 BUDGET</u> \$74	<u>2023 PROJECTED</u> \$74	<u>2024 BUDGET</u> \$74
COUNTY CAPITAL AND OPERATING GRANTS - 357			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
357010 · Dauphin County Local Share Muni	\$200,000	\$117,069	\$150,000
Total 357 · County Capital and Operating Grants	<u>2023 BUDGET</u> \$200,000	<u>2023 PROJECTED</u> \$117,069	<u>2024 BUDGET</u> \$150,000
LGU SHARED PAYMENTS CONT SVCS – 358			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
3580100 · Authority Inspections	\$0	\$3,500	\$3,500
Total 358 · LGU Shared Payments Cont Svcs	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$3,500	<u>2024 BUDGET</u> \$3,500
GENERAL GOVERNMENT REVENUE - 361			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
361310 · Sub and Land Dev App Fees	\$15,000	\$15,000	\$15,000
361320 · Stormwater Management Plan App	\$1,000	\$1,000	\$1,000
361330 · Zoning Permits	\$220,000	\$300,000	\$150,000
361340 · Zoning Hearing Board Fees	\$3,900	\$7,800	\$5,000
361342 · Rezoning/Curative Amend Fee	\$1,000	\$0	\$1,000
361500 · Sale of Maps/Supplies	\$0	\$12	\$100
Total 361 · General Government Revenue	<u>2023 BUDGET</u> \$240,900	<u>2023 PROJECTED</u> \$323,812	<u>2024 BUDGET</u> \$172,100

PUBLIC SAFETY REVENUE - 362

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
362100 · Special Police Services	\$50,000	\$40,000	\$45,000
362110 · Police (School District)	\$75,000	\$50,000	\$75,000
362111 · Police-Accident Reports	\$6,000	\$6,000	\$6,000
362410 · Building Permits	\$200,000	\$300,000	\$250,000
362420 · Electrical Permits	\$5,000	\$7,500	\$6,000
362430 · Plumbing Permits	\$35,000	\$53,000	\$50,000
362440 · Sewage Permits	\$1,000	\$500	\$500
362450 · Use and Occupancy	\$4,000	\$4,000	\$4,000
362500 · Vacant Property Registration	\$35,000	\$35,000	\$35,000
362510 · Property Maintenance Services	\$3,000	\$4,748	\$3,000
362999 · Permits - Credit Card Payment	\$500	\$500	\$500
Total 362 · Public Safety Revenue	<u>2023 BUDGET</u> \$414,500	<u>2023 PROJECTED</u> \$501,249	<u>2024 BUDGET</u> \$475,000

CULTURE AND RECREATION - 367

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
367140 · Park, Field, & Pavilion Rentals	\$20,000	\$24,500	\$25,000
367201 · Day Camp Fees	\$88,900	\$78,692	\$82,425
367202 · Sports and Camps	\$1,500	\$342	\$250
367203 · Class / Activities	\$29,165	\$30,000	\$27,352
367205 · Playground	\$7,525	\$1,581	\$2,800
367300 · Ticket Commission	\$2,000	\$2,200	\$3,000
367339 · Special Events / Sponsorships	\$3,500	\$3,085	\$4,000
Total 367 · Culture and Recreation	<u>2023 BUDGET</u> \$152,590	<u>2023 PROJECTED</u> \$140,400	<u>2024 BUDGET</u> \$144,827

UNCLASSIFIED OPERATING REVENUE - 389

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
389000 · Unclassified Operating Revenue	\$1,500	\$1,880	\$1,500
Total 389 · Unclassified Operating Revenue	<u>2023 BUDGET</u> \$1,500	<u>2023 PROJECTED</u> \$1,880	<u>2024 BUDGET</u> \$1,500

PROCEEDS FROM FIXED ASSET DISPOSAL - 391			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
391100 · Sale of Fixed Assets	\$100,000	\$75,000	\$100,000
Total 391 · Proceeds From Fixed Asset Disposal	\$100,000	\$75,000	\$100,000
INTERFUND TRANSFERS-IN - 392			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
392060 · Transfer from Fire Fund	\$262,595	\$0	\$0
392085 · Transfer from Stormwater	\$1,070,759	\$1,070,759	\$1,075,000
392090 · Transfer from Sewer	\$3,560,468	\$3,560,468	\$3,500,000
392110 · Transfer from ARPA	\$0	\$268,000	\$223,231
Total 392 · Interfund Transfers-In	\$4,893,822	\$4,899,227	\$4,798,231
REFUNDS (PRIOR YEAR EXPENSES) - 395			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
395000 · Refund-Other Expenses	\$1,000	\$4,657	\$1,000
395194 · Refund-Unemployment Comp Trust	\$2,000	\$2,692	\$2,000
395195 · Refund-Workers Compensation	\$20,000	\$50,000	\$25,000
395196 · Refund Medical Insurance	\$10,000	\$153,666	\$50,000
Total 395 · Refunds (Prior Year Expenses)	\$33,000	\$211,015	\$78,000

FUND 2 - STREET LIGHT FUND

REAL PROPERTY TAXES - 301			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
301100 · Real Estate Taxes	\$181,000	\$181,000	\$181,000
301110 · Real Estate Taxes- Discount	\$(3,111)	\$(3,250)	\$(3,250)
301120 · Real Estate Taxes- Penalty	\$550	\$600	\$600
Total 301 · Real Property Taxes	<u>2023 BUDGET</u> \$178,439	<u>2023 PROJECTED</u> \$178,350	<u>2024 BUDGET</u> \$178,350
STREET LIGHT FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
341010 · Interest	\$500	\$1,100	\$1,100
Total Street Light Fund Revenue	<u>2023 BUDGET</u> \$500	<u>2023 PROJECTED</u> \$1,100	<u>2024 BUDGET</u> \$1,100

FUND 3 - FIRE FUND

REAL PROPERTY TAXES - 301			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
301100 · Real Estate Taxes	1,140,928	\$1,140,928	\$1,340,190
301110 · Real Estate Taxes- Discount	\$(21,000)	\$(21,000)	\$(22,000)
301120 · Real Estate Taxes- Penalty	\$4,100	\$3,000	\$4,100
Total 301 · Real Property Taxes	\$1,124,028	\$1,122,928	\$1,322,290
OTHER FIRE FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
341010 · Interest	\$9,000	\$31,169	\$25,000
352020 · Local Share Gaming Grant	\$0	\$45,000	\$500,000
362200 · Fire Alarm & Inspections	\$550	\$400	\$550
370100 · Hall Rentals	\$12,000	\$10,000	\$10,000
387000 · Contributions and Donations	\$0	\$0	\$250
391000 · Sale of General Fixed Asset	\$0	\$0	\$151,000
395000 · Refund on Prior Year Expenditure	\$5,000	\$5,798	\$5,000
Total Other Fire Fund Revenue	\$26,550	\$92,367	\$691,800

FUND 30 - CAPITAL IMPROVEMENT FUND

CAPITAL IMPROVEMENT FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
34101 · Interest Income	\$1,000	\$12,000	\$12,000
357010 - DC Local Share Grant	\$45,000	\$0	\$95,000
39201 · Transfer from General Fund	\$116,050	\$116,050	\$635,500
39204 – Transfer from ARPA Fund	\$500,000	\$500,000	\$0
Capital Improvement Fund Revenue	<u>\$662,050</u>	<u>\$628,050</u>	<u>\$742,500</u>

FUND 31 - AMERICAN RESCUE PLAN ACT FUND

ARPA FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
34100 · Interest Income	\$5,000	\$25,000	\$10,000
3920100 Transfer from General Fund	\$0	\$0	\$0
ARPA Fund Revenue	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$5,000	\$25,000	\$10,000

FUND 32 - TRANSPORTATION IMPROVEMENT FUND

TRANSPORTATION IMPROVEMENT FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
341010 · Interest Income	\$5,000	\$10,000	\$10,000
3920010 – Transfer from General Fund	\$0	\$0	\$175,000
3920100 – Transfer from ARPA Fund	\$200,000	\$200,000	\$0
Transportation Improvement Fund Revenue	<u>2023 BUDGET</u> \$205,000	<u>2023 PROJECTED</u> \$210,000	<u>2024 BUDGET</u> \$185,000

FUND 34 - DEVELOPERS RECREATION FUND

DEVELOPERS RECREATION FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
3000210 · Recreation Fees	\$44,000	\$324,500	\$120,000
3000300 · Donations Various	\$0	\$304	\$27,250
3000500 · Dauphin County IDA	\$30,000	\$192,220	\$30,000
3000525 - Dauphin County HATS Grant	\$30,000	\$15,000	\$30,000
3000550 - DCNR Grant	\$258,200	\$0	\$250,750
3000555 – DCNR Bike Ped Planning Grant	\$0	\$15,000	\$15,000
3000560 – DCNR Peer-to-Peer Grant (Latshmere)	\$0	\$7,200	\$10,800
3000561 – DCNR Peer-to-Peer Grant (CAGA)	\$0	\$5,000	\$5,000
3000565 – DCNR TreeVitalize Grant	\$0	\$0	\$63,000
3000570 - DCED Local Share Grant	\$0	\$0	\$1,250,000
3000575 - DOH WalkWorks Grant	\$20,000	\$20,000	\$0
3000585 - CFA State Share Grant	\$250,000	\$0	\$249,265
3001000 · Interest Income	\$5,500	\$19,574	\$20,000
3510700 · The Boyd Foundation Grant	\$0	\$0	\$0
3950000 · Refund - Other Expenses	\$0	\$19,479	\$0
Developers Recreation Fund Revenue	<u>2023 BUDGET</u> \$637,700	<u>2023 PROJECTED</u> \$618,278	<u>2024 BUDGET</u> \$2,071,065

FUND 35 - LIQUID FUELS FUND

LIQUID FUELS FUND REVENUE			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
34101 · Interest	\$15,000	\$45,000	\$45,000
35502 · Motor Vehicle Fuel Taxes	\$807,391	\$832,400	\$832,400
389000 – Unclassified Income	\$0	\$3,548	\$0
39301 – Transfer from Street Lights Fund	\$0	\$2,409	\$0
Liquid Fuels Fund Revenue	<u>\$822,391</u>	<u>\$883,357</u>	<u>\$877,400</u>

REVENUE SUMMARY

GENERAL FUND REVENUE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Total 301 · Real Property Taxes	\$6,137,750	\$6,132,258	\$7,087,989
Total 310 · Local Enabling Taxes	\$6,299,510	\$7,558,364	\$7,681,010
Total 321 · Business License and Permits	\$516,300	\$509,600	\$537,750
Total 322 · Street Cut Permits	\$15,000	\$50,000	\$50,000
Total 331 · Fines	\$137,500	\$88,000	\$90,000
Total 332 · Forfeitures (Sheriff Sales)	\$1,000	\$0	\$1,000
Total 341 · Interest Earned on Deposits	\$1,000	\$246,000	\$175,000
Total 342 · Rents & Royalties	\$10,000	\$12,500	\$12,500
Total 351 · Federal Capital and Operating Grants	\$0	\$10,454	\$0
Total 354 · State Capital and Operating Grants	\$75,000	\$721,773	\$546,210
Total 355 · State Shared Revenue and Entitlements	\$801,450	\$890,458	\$893,391
Total 356 · State Payments In Lieu of Taxes	\$74	\$74	\$74
Total 357 · County Capital and Operating Grants	\$200,000	\$117,069	\$150,000
Total 358 · LGU Shared Payments Cont. Svcs.	\$0	\$3,500	\$3,500
Total 361 · General Government Revenue	\$240,900	\$323,812	\$172,100
Total 362 · Public Safety Revenue	\$414,500	\$501,249	\$475,000
Total 367 · Culture and Recreation	\$152,590	\$140,400	\$144,827
Total 389 · Unclassified Operating Revenue	\$1,500	\$1,880	\$1,500
Total 391 · Proceeds From Fixed Asset Disposal	\$100,000	\$75,000	\$100,000
Total 392 · Interfund Transfers-In	\$4,893,822	\$4,899,227	\$4,798,231
Total 395 · Refunds (Prior Year Expenses)	\$23,000	\$211,015	\$78,000

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
GENERAL FUND REVENUE TOTAL	\$20,020,896	\$22,492,633	\$22,998,082

STREET LIGHT FUND REVENUE TOTALS

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Total 301 · Real Property Taxes	\$178,439	\$178,350	\$178,350
Other Street Light Fund Revenue	\$500	\$1,100	\$1,100

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
STREET LIGHT FUND REVENUE TOTAL	\$178,939	\$179,450	\$179,450

FIRE FUND REVENUE TOTALS

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Total 301 · Real Property Taxes	\$1,124,028	\$1,122,928	\$1,322,290
Other Fire Fund Revenue	\$26,550	\$92,367	\$691,800

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
FIRE FUND REVENUE TOTAL	\$1,150,578	\$1,215,295	\$2,014,090

CAPITAL IMPROVEMENT FUND REVENUE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Other Capital Improvement Fund Revenue	\$662,050	\$628,050	\$742,500
CAPITAL IMPROVEMENT FUND REVENUE TOTAL	\$662,050	\$628,050	\$742,500
ARPA FUND REVENUE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
ARPA Fund Revenue	\$5,000	\$25,000	\$10,000
ARPA FUND REVENUE TOTAL	\$5,000	\$25,000	\$10,000
TRANSPORTATION IMPROVEMENT FUND REVENUE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Transportation Improvement Fund Revenue	\$205,000	\$210,000	\$185,000
TRANSPORTATION IMPROVEMENT FUND REVENUE TOTAL	\$205,000	\$210,000	\$185,000
DEVELOPERS RECREATION FUND REVENUE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Developers Recreation Fund Revenue	\$637,700	\$618,278	\$2,071,065
DEVELOPERS RECREATION FUND REVENUE TOTAL	\$637,700	\$618,278	\$2,071,065
LIQUID FUELS FUND REVENUE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
Liquid Fuels Fund Revenue	\$822,391	\$883,357	\$877,400
LIQUID FUELS FUND REVENUE TOTAL	\$822,391	\$883,357	\$877,400

EXPENDITURES DETAIL

FUND 01 - GENERAL FUND

LEGISLATIVE BODY - 400

400.105 COMMISSIONERS' SALARIES	<u>2023 BUDGET</u> \$66,015	<u>2023 PROJECTED</u> \$68,153	<u>2024 BUDGET</u> \$68,153
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This item represents the salary paid to the Susquehanna Township Board of Commissioners.

400.192 FICA (EMPLOYER)	<u>2023 BUDGET</u> \$4,100	<u>2023 PROJECTED</u> \$4,225	<u>2024 BUDGET</u> \$4,225
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This item represents the FICA Insurance paid by the Township for Commissioner's salaries.

400.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u> \$960	<u>2023 PROJECTED</u> \$988	<u>2024 BUDGET</u> \$988
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This item represents the Medicare premium paid by the Township for Commissioner's salaries.

400.241 GENERAL EXPENSES	<u>2023 BUDGET</u> \$3,400	<u>2023 PROJECTED</u> \$3,500	<u>2024 BUDGET</u> \$4,000
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This item includes all general expenditures of the Board of Commissioners including costs associated with the CIP Road Tour and the Volunteer Appreciation Dinner. Mileage and meal reimbursements for conferences and trainings attended by the Board of Commissioners are also included in this account.

400.310 HUMAN RESOURCES	<u>2023 BUDGET</u> \$3,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$3,000
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A small amount has been appropriated in this account for unforeseen human resources expenditures such as executive recruitment and policy development. No expenditures are predicted in this account in 2024.

400.312 CONSULTING SERVICES	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$25,000
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This account includes funding for the Township to engage a professional consultant to develop a Township Strategic Plan to address short- and long-term challenges that face the community. The Township intends to participate in the DCED Strategic Management Program to eliminate this cost entirely. Revenue from the SMP has been added to 354 · State Capital and Operating Grants.

400.350 MERIT ADJUSTMENTS	<u>2023 BUDGET</u> \$182,270	<u>2023 PROJECTED</u> N/A	<u>2024 BUDGET</u> \$16,849
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This account includes merit allocation for all employees of the Township. No expenditures are applied to this line item, but they appear under the relevant salary items for each Department. This account is to balance the General Fund salary appropriations.

400.420 DUES, SUBSCRIPTIONS, AND MEMBERSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$13,060	\$5,500	\$10,000

This account covers the Township's membership in the Pennsylvania Municipal League and other associated fees for Township Committees such as participation in the Central PA Pride Fest. This account also includes attendance fees for the Board of Commissioners at the Pennsylvania Municipal League Summit and other relevant training.

400.460 MEETINGS & CONTINUING EDUCATION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$18,000	\$17,900	\$18,000

Appropriations for the videographer contracted by the Township to cover its Board meetings is included in this account.

LEGISLATIVE BODY - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$290,805	\$100,266	\$150,215

ADMINISTRATION - 401

401.110 TOWNSHIP MANAGER'S SALARY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$78,634	\$79,380	\$80,968

This account covers half of the salary of the Township Manager. The other half is allocated to the Susquehanna Township Authority.

401.111 ASSISTANT TOWNSHIP MANAGER'S SALARY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$75,338	\$76,073	\$77,594

This account covers 75% of the salary of the Assistant Township Manager. The other 25% is allocated to the Susquehanna Township Authority. Beginning in 2023, this appropriation was reassigned from the Department of Community & Economic Development.

401.112 SALARIES & WAGES (FULL-TIME STAFF)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$42,000	\$45,750	\$70,000

This account includes the salary of the Executive Assistant for the Administration Department. This also includes half of the salary of a new position to support the Administration Department and Public Works Departments.

401.115 SALARIES & WAGES (PART-TIME STAFF)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$12,000	\$5,000

This line item includes a small contingency in the event that any temporary employees are needed to be hired by contract for temporary administrative support. In 2023, this included the wages of a receptionist contracted through an employment placement agency.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.180 OVERTIME PAY	\$200	\$325	\$500

This line item represents overtime for the Executive Assistant.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.185 VACATION AND SICK LEAVE BUY-BACK	\$0	\$0	\$0

The Township permits employees to "sell back" unused vacation and some other leave time upon separation of employment when in good standing. This line item accounts for this benefit when needed.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.187 PAYMENT IN LIEU OF MEDICAL INSURANCE	\$0	\$4,200	\$0

The Township provides a stipend to employees who obtain health insurance coverage from a spouse or other plan and opt out of the Township's policy. This saves the Township money because no premium is paid for that employee's individual or family coverage.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.190 EMPLOYEE INSURANCES	\$90,000	\$56,889	\$65,309

This account covers medical, dental, vision, and life insurance premiums for all administrative employees. It reflects a 14.8% cost increase in 2024.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.192 FICA (EMPLOYER)	\$10,709	\$7,778	\$9,391

This item represents the FICA Insurance paid by the Township for Administration's salaries.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.193 MEDICARE (EMPLOYER)	\$2,505	\$1,819	\$2,196

This item represents the Medicare premium paid by the Township for Administration's salaries.

401.194 UNEMPLOYMENT COMPENSATION INSURANCE	<u>2023 BUDGET</u> \$1,250	<u>2023 PROJECTED</u> \$800	<u>2024 BUDGET</u> \$1,000
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This item represents the Unemployment Compensation Insurance premium paid by the Township for the Administration Department.

401.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u> \$10,500	<u>2023 PROJECTED</u> \$11,150	<u>2024 BUDGET</u> \$10,500
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This account includes office supplies for the Administration Department including printer paper, files folders, pens, etc. The Township purchases office supplies through a joint procurement contract issued by Dauphin County where applicable.

401.241 GENERAL EXPENSES	<u>2023 BUDGET</u> \$8,000	<u>2023 PROJECTED</u> \$10,100	<u>2024 BUDGET</u> \$10,000
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This line item covers general expenditures from the Administration Department including meeting expenses, name plates, sympathy flowers, and expenditures not able to be categorized elsewhere.

401.320 COMMUNICATIONS	<u>2023 BUDGET</u> \$12,000	<u>2023 PROJECTED</u> \$12,500	<u>2024 BUDGET</u> \$15,000
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This account includes the cost of Internet and phone service to the Township. Cell phones provided to the Administration Department for work use are also included here. In 2024, Administration and Police are sharing the cost of dedicated Internet fiber to provide high-speed download and upload service to meet the growing need for bandwidth to support Township systems.

401.330 VEHICLE EXPENSES	<u>2023 BUDGET</u> \$1,500	<u>2023 PROJECTED</u> \$1,140	<u>2024 BUDGET</u> \$1,250
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This item includes fuel costs for the administrative fleet, as well as any repairs needed throughout the year that cannot be handled internally. Approved expenses for travel, such as tolls and on-street parking, are also included in this account.

401.341 ADVERTISING	<u>2023 BUDGET</u> \$10,000	<u>2023 PROJECTED</u> \$10,000	<u>2024 BUDGET</u> \$10,000
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This account includes the cost of legal advertisements for Board of Commissioners and other committee meetings of the Township, as well as other legal notices.

401.342 PRINTING	<u>2023 BUDGET</u> \$250	<u>2023 PROJECTED</u> \$100	<u>2024 BUDGET</u> \$250
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A small amount is included in this account to cover any printing costs that cannot be accommodated in-house.

401.350 BONDING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$21,238	\$13,350	\$13,500
This line item covers the cost of the public officials' bonds for the Township Manager and Finance Director.			
401.420 DUES, SUBSCRIPTIONS, AND MEMBERSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,090	\$2,050	\$2,090
This account includes the costs of membership in ICMA and APMM for the Manager and Assistant Township Manager. It also includes the costs of the American Society of Administrative Professionals for the Executive Assistant.			
401.460 EDUCATION AND TRAINING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,600	\$9,500	\$10,000
This account includes training and professional development for the Township Manager, Assistant Township Manager, and Executive Assistant. Registration and accommodations at the Association of Pennsylvania Municipal Manager's Conference and ICMA Annual Conference are included here.			
ADMINISTRATION - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$378,314	\$354,904	\$384,548

FINANCIAL ADMINISTRATION - 402

402.110 FINANCE DIRECTOR'S SALARY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$48,886	\$49,363	\$50,844
This item represents approximately half of the Finance Director's salary in 2024. The other half is allocated to the Susquehanna Township Authority.			
401.112 SALARY & WAGES (FULL- TIME STAFF)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$97,719	\$84,624	\$96,863
This item represents a portion of each of the Finance Staff, including two Finance Clerks, one Customer Service Specialist, and one Finance Manager. The remainder of these salaries are allocated to the Susquehanna Township Authority.			
401.180 OVERTIME PAY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,000	\$1,000	\$2,000
This account is for any overtime associated with the Finance non-exempt staff.			
402.187 PAYMENT IN LIEU OF MEDICAL INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$4,200	\$4,200	\$4,200

The Township provides a stipend to employees who obtain health insurance coverage from a spouse or other plan and opt out of the Township's policy. This saves the Township money because no premium is paid for that employee's individual or family coverage.

402.190 EMPLOYEE INSURANCES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$40,111	\$42,768	\$49,098

This account covers medical, dental, vision, and life insurance premiums for all Finance Department employees. It includes a 14.8% cost increase in 2024.

402.192 FICA (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$9,567	\$8,630	\$9,542

This item represents the FICA Insurance paid by the Township for Finance's salaries.

402.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,237	\$2,018	\$2,232

This item represents the Medicare premium paid by the Township for Finance's salaries.

402.194 UNEMPLOYMENT COMP INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$560	\$413	\$560

This item represents the Unemployment Compensation Insurance premium paid by the Township for the Finance Department.

402.311 AUDITOR	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$24,680	\$24,680	\$25,000

This account represents the fees associated with our Audit Engagement. The auditors provide annual service for financial statements as well as potential Single Audit for Funding received (CARES, ARPA and PCCD).

402.320 COMMUNICATIONS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$500	\$540	\$540

This account covers cellphone, telephone and Internet service for the Finance department.

402.420 DUES, SUBSCRIPTIONS, AND MEMBERSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$750	\$300	\$750

The account is for memberships for Government Finance Officers Association (GFOA) and GFOA-PA for Director and any other memberships for staff.

402.450 PAYROLL PROCESSING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$20,000	\$19,516	\$20,000

This account is for payroll service fees from a provider which includes hosting, processing and distribution of Susquehanna Township employee payrolls and W2s, ACA reporting and 1099 reporting.

402.460 EDUCATION AND TRAINING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$3,000	\$0	\$3,000

This account represents fees for Government Finance Officers Association conferences, Benecon conferences, PSATS training for director and Finance staff.

FINANCE ADMINISTRATION - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$254,210	\$238,052	\$264,629

TAX COLLECTION - 403

403.241 GENERAL EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$17,000	\$16,394	\$17,000

This account represents the costs associated with the preparation, mailing and collection of the Real Estate Taxes that is coordinated with the County for capacity to collect for Susquehanna Township. It also includes the tax collector fees of the school, per capita and occupational tax collection from JP Harris.

TAX COLLECTION - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$17,000	\$16,394	\$17,000

SOLICITOR/LEGAL SERVICES - 404

404.310 GENERAL LEGAL SERVICES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$130,000	\$125,000	\$130,000

This amount reflects the anticipated cost of General Counsel to Susquehanna Township. Currently, the Township has an engagement with Eckert Seamans to serve as Township Solicitor.

404.314 LABOR COUNSEL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$50,000	\$37,000	\$25,000

This amount reflects the cost of Labor Counsel for labor relations and human resources matters. Additional funds have been appropriated to cover any Act 111 or grievance arbitration costs, if necessary. This amount has been reduced in 2024, since no collective bargaining agreements are expiring at the end of the year.

SOLICITOR/LEGAL SERVICES - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$180,000	\$162,000	\$155,000

OTHER GENERAL GOV ADMIN - 406

406.490 CODIFICATION	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$5,400	<u>2024 BUDGET</u> \$15,000
This account includes an appropriation for codification of Township ordinances. In 2024, it is anticipated that this amount will be higher than normal due to the projected completion of the Township's rewrite of its Zoning and Subdivision & Land Development ordinances.			
OTHER GENERAL GOVERNMENT ADMINISTRATION - TOTAL	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$5,400	<u>2024 BUDGET</u> \$15,000
DATA PROCESSING – 407			
407.280 GENERAL SOFTWARE/HARDWARE	<u>2023 BUDGET</u> \$100,000	<u>2023 PROJECTED</u> \$120,000	<u>2024 BUDGET</u> \$125,000
This account covers the cost of licenses and support for the Township's hardware and software.			
407.370 IT REPAIRS, MAINTENANCE, AND SERVICE	<u>2023 BUDGET</u> \$120,000	<u>2023 PROJECTED</u> \$192,000	<u>2024 BUDGET</u> \$150,000
This account includes the cost of the retainer agreement for Township IT support services, as well as other maintenance and licensing agreements for various applications including operating systems and email services. Special projects and unanticipated expenditures caused an overage in this account in 2023; however, it is expected to stabilize, but increase in 2024.			
407.453 WEBSITE DESIGN/MAINTENANCE	<u>2023 BUDGET</u> \$2,625	<u>2023 PROJECTED</u> \$2,625	<u>2024 BUDGET</u> \$2,625
This account includes costs paid to the Township's website vendor, Civic Plus for hosting services. The Township also purchases a citizen's self-service application, See Click Fix, from Civic Plus, which is appropriated in 407.280.			
407.490 DOCUMENT SCANNING	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$39,003	<u>2024 BUDGET</u> \$15,000
This account includes the cost of contracting with a third party to digitize Township files. The Township is implementing a document management system to streamline services.			
DATA PROCESSING – TOTAL	<u>2023 BUDGET</u> \$237,625	<u>2023 PROJECTED</u> \$353,628	<u>2024 BUDGET</u> \$292,625
ENGINEERING SERVICES – 408			
408.313 ENGINEERING FEES	<u>2023 BUDGET</u> \$30,000	<u>2023 PROJECTED</u> \$110,000	<u>2024 BUDGET</u> \$100,000

This account includes professional services fees for the Township Engineer. The Township contracts with HRG, Inc. for its civil engineering services including plan reviews and inspections; administration of capital projects like road paving and park development; and more.

408.314 TRAFFIC STUDIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$20,000	\$8,000	\$10,000

This account includes associated expenses incurred to conduct traffic studies as requested by the Manager and Board of Commissioners for speed and volume mitigation.

408.490 ENGINEERING – SPECIAL PROJECTS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,000	\$3,500	\$5,000

This account covers professional and legal reviews of the Township’s Zoning and Subdivision & Land Development Ordinance amendments. The project is anticipated to conclude in 2023.

ENGINEERING SERVICES – TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$60,000	\$121,500	\$115,000

GENERAL GOVERNMENT BUILDINGS & PLANT – 409

409.210 MATERIALS & SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,000	\$0	\$1,000

This account covers miscellaneous supplies and materials as needed for the Administration Building.

409.360 UTILITIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$17,500	\$13,200	\$15,000

This item covers utility expenses for the Administration and Public Works Buildings including water, electric, sewer, stormwater, and natural gas.

409.361 STREET LIGHTS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$25,000	\$0	\$10,000

This account includes costs associated with maintenance of Township streetlights. A majority of streetlights in the Township are maintained by PP&L, so expenditures from this account are not common.

409.370 MAINTENANCE AND REPAIR	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,320	\$36,000	\$10,280

This account includes: \$5,200 for H.L. Bowman to inspect and maintain the HVAC system in the Admin. Building; Elevator maintenance contract at \$3,250; Fire extinguisher inspection at \$330; Pest control at \$500; Contingency at \$1,000. Expenditures were over budget in 2023 due to two unanticipated failures of Township HVAC systems.

409.380 ADMINISTRATION BUILDING PROJECT	<u>2023 BUDGET</u> \$10,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
This account was to finance the remaining improvements to the Administration Building that were not covered by the American Rescue Plan Act funds. No expenditures are anticipated from this account in 2024.			
409.450 JANITORIAL SERVICES (CONTRACT)	<u>2023 BUDGET</u> \$45,000	<u>2023 PROJECTED</u> \$43,900	<u>2024 BUDGET</u> \$45,000
This account includes the costs of custodial services for the Administration and Public Works Buildings, including an annual carpet cleaning and floor finishing service. This is a service provided by a third party by contract.			
GENERAL GOVERNMENT BUILDINGS - TOTAL	<u>2023 BUDGET</u> \$108,820	<u>2023 PROJECTED</u> \$93,100	<u>2024 BUDGET</u> \$81,280
POLICE - 410			
410.110 DIRECTOR, ASST. DIRECTOR, & CAPTAIN SALARIES	<u>2023 BUDGET</u> \$332,644	<u>2023 PROJECTED</u> \$491,294	<u>2024 BUDGET</u> \$480,992
This account includes the salaries for the Public Safety Director, Assistant Public Safety Director, and Police Captain. The Lieutenant salary has also been added to this line item in 2024.			
410.112 SERGEANTS' AND CORPORALS' SALARIES	<u>2023 BUDGET</u> \$1,122,806	<u>2023 PROJECTED</u> \$1,192,003	<u>2024 BUDGET</u> \$1,518,754
This account includes the salaries of the Sergeants and Corporals in the Police Department. The promotion of a Detective to Sergeant in 2023 has increased this line item, and reduced the amount in 410.117.			
410.115 CLERICAL SALARIES (PART-TIME)	<u>2023 BUDGET</u> \$21,000	<u>2023 PROJECTED</u> \$20,123	<u>2024 BUDGET</u> \$45,000
This account includes the salaries of the part-time forensic staff in the Police Department. An additional part-time staff person has been included in 2024.			
410.117 DETECTIVES' SALARIES	<u>2023 BUDGET</u> \$448,000	<u>2023 PROJECTED</u> \$370,828	<u>2024 BUDGET</u> \$357,353
This account includes the salaries for the Criminal Investigation (Detective) Unit in the Police Department.			
410.118 PATROL SALARIES	<u>2023 BUDGET</u> \$2,542,649	<u>2023 PROJECTED</u> \$3,223,135	<u>2024 BUDGET</u> \$2,470,958
This account includes the salaries for the Patrol Officers in the Police Department. An additional officer in 2024 is budgeted in this line item.			

410.119 CLERICAL SALARIES (FULL-TIME)	<u>2023 BUDGET</u> \$112,000	<u>2023 PROJECTED</u> \$120,655	<u>2024 BUDGET</u> \$104,748
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This account includes the salaries of the full-time clerical staff in the Police Department.

410.121 VICTIM/WITNESS COORDINATOR SALARY	<u>2023 BUDGET</u> \$55,000	<u>2023 PROJECTED</u> \$15,000	<u>2024 BUDGET</u> \$55,000
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This account is for the mental health co-responder in the Police Department. This position was funded by Dauphin County in 2023; however, it is uncertain whether that funding will be available in 2024.

410.180 OVERTIME (REGULAR)	<u>2023 BUDGET</u> \$115,000	<u>2023 PROJECTED</u> \$171,528	<u>2024 BUDGET</u> \$175,000
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This account is for accrued overtime from Patrol and other Officers in the Police Department.

410.181 OVERTIME (CLERICAL)	<u>2023 BUDGET</u> \$250	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
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This account is for overtime from the clerical staff in the Police Department as needed.

410.183 OVERTIME (REIMBURSABLE)	<u>2023 BUDGET</u> \$67,000	<u>2023 PROJECTED</u> \$45,000	<u>2024 BUDGET</u> \$67,000
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This account represents reimbursable overtime costs incurred for the Police Department. Examples of reimbursable overtime include Drug Task Force detail, school, and other special event details.

410.184 VACATION/SICK LEAVE PAYOUT (RETIREMENTS)	<u>2023 BUDGET</u> \$128,000	<u>2023 PROJECTED</u> \$121,939	<u>2024 BUDGET</u> \$125,000
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This account covers the cost of buying back unused sick and vacation for retired Officers as provided in the Collective Bargaining Agreement. This includes an early retirement buyout for one Officer.

410.185 VACATION/SICK LEAVE PAYOUT (YEAR END)	<u>2023 BUDGET</u> \$111,000	<u>2023 PROJECTED</u> \$361,080	<u>2024 BUDGET</u> \$100,000
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This account covers the cost of buying back unused sick and vacation for employed Officers at the end of the year as provided in the Collective Bargaining Agreement.

410.186 UNIFORM/EQUIPMENT ALLOWANCE	<u>2023 BUDGET</u> \$17,000	<u>2023 PROJECTED</u> \$17,210	<u>2024 BUDGET</u> \$20,000
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This account provides funding for uniform services and new equipment for the Police Department. The allowance is set by the terms of the Collective Bargaining Agreement.

410.187 PAYMENT IN LIEU OF MEDICAL INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$66,930	\$103,512	\$118,832

This line item is for the medical insurance opt-out provided to currently employed Officers who have health insurance on a spouse's plan.

410.188 PAYMENT IN LIEU OF MEDICAL INSURANCE (RETIREEES)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$50,700	\$68,205	\$78,299

This line item is for the medical insurance opt-out provided to retired Officers who have health insurance on a spouse's or other provider's plan.

410.189 SICK LEAVE BUYBACK (YEAR END)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$20,000	\$20,000

This account includes appropriations for the purchase of unused sick leave from officers as stipulated in the terms of the Collective Bargaining Agreement.

410.190 EMPLOYEE INSURANCES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,256,395	\$1,270,473	\$1,458,503

This account includes medical insurance premium for health plans provided to Officers. The Township contributes 100% of the cost of medical insurance for uniformed personnel.

410.192 FICA (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$300,397	\$392,124	\$358,852

This item represents the FICA Insurance paid by the Township for the Police Department's salaries. An oversight resulted in this account being underfunded in 2022.

410.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$70,254	\$91,706	\$83,925

This item represents the Medicare costs paid by the Township for the Police Department.

410.194 UNEMPLOYMENT COMPENSATION INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$17,500	\$16,000	\$17,500

This item represents the Unemployment Insurance premium paid by the Township for the Police Department.

410.196 POST-RETIREMENT MEDICAL INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$570,000	\$564,364	\$654,360

This account covers the premium paid by the Township for eligible retired Police Officers' medical insurance. This is a provision of the Collective Bargaining Agreement. This reflects a 14.8% increase in cost.

410.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$18,500	\$18,000	\$18,500

This account covers all office supplies and forensics purchases for the Police Department.

410.226 CLEANING SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$5,000	\$4,500	\$5,000

This account covers general office cleaning supplies for the Police Department.

410.231 VEHICLE FUEL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$121,000	\$107,025	\$121,000

This line item is for fleet fuel purchases for Patrol. The amount was increased in 2023 to accommodate higher fuel prices, but is not projected to increase in 2024.

410.238 UNIFORMS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$37,000	\$38,000	\$38,000

This account includes all uniform supplies for Officers including vests, brass, gun belt wear, etc.

410.241 GENERAL EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$34,000	\$60,000	\$36,000

This account covers the general expenditures of the Police Department. Beginning in 2024, NMS lab fees were transferred to 410.316.

410.242 ARMS/AMMO SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$30,000	\$30,000	\$30,000

This account covers ammunition expenditures of the Police Department including firearms and Taser expenses.

410.252 RECORDS MANAGEMENT SYSTEM	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$45,000	\$45,000	\$48,000

This account covers all maintenance and subscription costs associated with the Police Records Management System.

410.260 MINOR EQUIPMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$7,000	\$5,000	\$7,000

This account is for comparatively small equipment purchases included AED equipment, breaching equipment, and small equipment for first aid.

410.261 MAJOR EQUIPMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$7,000	\$12,000	\$7,000

This account is for larger equipment purchases for the Police Department such as video room upgrades and station improvements as necessary.

410.262 SPEED TIMING DEVICES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$750	\$2,500	\$1,400

This line item covers calibration expenses associated with approved speed timing devices used for traffic control.

410.316 STATE LAB FEES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$16,000

This is a new account in 2024, and includes appropriations for state and private lab facilities to test DNA samples for criminal investigations.

410.320 COMMUNICATION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$37,000	\$37,000	\$45,000

This account covers costs associated with Police radio equipment and cellular telephones issued by the Township to certain employees of the Department. Dedicated fiber Internet service is also included in this account.

410.375 MAINTENANCE & VEHICLE REPAIR	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$29,000	\$54,205	\$53,000

This account includes the cost of parts and supplies needed to maintain the Police vehicle fleet. Most maintenance is done in-house by the Township's mechanics. Some of this is reimbursable by insurance coverage. An older fleet and revised accounting has caused appropriations from this account to increase.

410.420 DUES, SUBSCRIPTIONS, AND MEMBERSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$2,229	\$2,500

This account covers the cost of maintaining memberships in the professional consortiums for law enforcement. These are valuable in helping the Department maintain the latest standards of professional policing.

410.460 EDUCATION & TRAINING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$15,000	\$15,000	\$18,000

This account includes the costs of conferences, seminars, and other training for the Police Department. Continuous training is necessary to ensure Officers have the requisite skillsets needed to respond to calls for service.

POLICE - TOTAL	<u>2023 BUDGET</u> \$7,792,275	<u>2023 PROJECTED</u> \$9,487,783	<u>2024 BUDGET</u> \$8,756,476
FIRE - 411			
411.543 FIREMAN'S RELIEF	<u>2023 BUDGET</u> \$185,903	<u>2023 PROJECTED</u> \$183,796	<u>2024 BUDGET</u> \$183,796
This account represents the Commonwealth's contribution to the Fireman's Relief Fund. The funding is derived from a 2% tax on out-of-state insurance companies who write policies in PA and is used to support volunteer fire companies.			
FIRE - TOTAL	<u>2023 BUDGET</u> \$185,903	<u>2023 PROJECTED</u> \$183,796	<u>2024 BUDGET</u> \$183,796
AMBULANCE - 412			
412.231 AMBULANCE FUEL	<u>2023 BUDGET</u> \$50,000	<u>2023 PROJECTED</u> \$40,700	<u>2024 BUDGET</u> \$50,000
This account covers costs to refuel the Susquehanna Township EMS Ambulances. It has been increased slightly to account for higher fuel costs projected in 2023.			
412.540 S.T.E.M.S. CONTRIBUTION	<u>2023 BUDGET</u> \$50,000	<u>2023 PROJECTED</u> \$50,000	<u>2024 BUDGET</u> \$50,000
The Township appropriates \$50,000 annually to financially support Susquehanna Township Emergency Medical Services (STEMS). STEMS is a separate agency from the Township, so funding is entirely discretionary.			
AMBULANCE - TOTAL	<u>2023 BUDGET</u> \$100,000	<u>2023 PROJECTED</u> \$90,700	<u>2024 BUDGET</u> \$100,000
UCC & CODE ENFORCEMENT - 413			
413.112 BUILDING CODE ENFORCEMENT - SALARY	<u>2023 BUDGET</u> \$80,388	<u>2023 PROJECTED</u> \$81,172	<u>2024 BUDGET</u> \$82,800
This account represents the salary paid to the Township's Building Code Inspector.			
413.115 PROPERTY CODE ENFORCEMENT - SALARY	<u>2023 BUDGET</u> \$101,125	<u>2023 PROJECTED</u> \$46,575	<u>2024 BUDGET</u> \$104,159
This account represents the salary paid to the Township's Property Maintenance Code Inspector and a Rental Housing Inspector added in 2023/2024.			

413.180 CLERICAL OVERTIME	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$500	\$0	\$500

This account covers the overtime expenses incurred for administrative support as needed.

413.190 EMPLOYEE INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$81,029	\$52,122	\$89,754

This account covers health insurance for the Code Enforcement staff. This amount reflects a 14.8% increase in healthcare costs in 2024.

413.192 FICA	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$11,347	\$7,920	\$12,831

This item represents the FICA Insurance paid by the Township for the Code Enforcement staff.

413.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,654	\$1,852	\$3,001

This item represents the Medicare costs paid by the Township for the Code Enforcement Staff.

413.194 UNEMPLOYMENT COMPENSATION INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,143	\$620	\$1,143

This account includes the Township's unemployment insurance premium for the Code Enforcement staff.

413.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,000	\$1,000	\$3,000

This account includes the purchase of code books and reference material as required for departmental operations. Additional staff anticipated in 2024 will likely increase the expenditures from this account.

413.241 GENERAL EXPENSE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$250	\$250	\$500

This account includes general expenses of the Codes Department not otherwise covered in other accounts.

413.320 COMMUNICATIONS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$1,500	\$2,500

This account includes the cost of cell phone service for the Building Code Inspector. The additional of Rental Housing Inspector is predicted to increase expenditures from this account in 2024.

413.375 VEHICLE MAINTENANCE/REPAIR	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$1,000	<u>2024 BUDGET</u> \$1,500
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This account includes the maintenance and repairs of vehicles used by the Codes Department.

413.420 DUES, SUBSCRIPTIONS, AND MEMBERSHIPS	<u>2023 BUDGET</u> \$500	<u>2023 PROJECTED</u> \$500	<u>2024 BUDGET</u> \$1,000
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This account covers the membership fees of the Codes Department including the International Code Council and PENNBOC. The expenditures from this account are projected to increase slightly due to additional staff in 2024.

413.450 MDIA INSPECTIONS	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$18,500	<u>2024 BUDGET</u> \$20,000
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This includes fees received for building code reviews that are completed by the Township's third-party vendors. Commercial building permits have remained high in 2023, and are anticipated to increase in 2024. These expenditures are reimbursable by applicants for development.

413.460 EDUCATION AND TRAINING	<u>2023 BUDGET</u> \$1,250	<u>2023 PROJECTED</u> \$2,000	<u>2024 BUDGET</u> \$3,000
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This account includes training and professional development required for the Codes Department.

UCC & CODE ENFORCEMENT - TOTAL	<u>2023 BUDGET</u> \$299,686	<u>2023 PROJECTED</u> \$215,012	<u>2024 BUDGET</u> \$325,688
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PLANNING & ZONING - 414

414.112 PLANNING & ZONING WAGES	<u>2023 BUDGET</u> \$66,113	<u>2023 PROJECTED</u> \$46,575	<u>2024 BUDGET</u> \$60,000
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This account includes the salaries for the Planning & Zoning staff. In 2023, the salary of the Assistant Township Manager was moved to Administration.

414.180 CLERICAL OVERTIME	<u>2023 BUDGET</u> \$1,500	<u>2023 PROJECTED</u> \$1,500	<u>2024 BUDGET</u> \$1,500
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This account includes overtime paid to the Executive Assistant supporting the Department of Community and Economic Development (DCED).

414.184 VACATION/SICK PAYOUT (RETIRING)	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$786	<u>2024 BUDGET</u> \$0
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This account is to buy back sick leave and vacation time from retiring staff. No retirements are projects in 2024.

414.187 PAYMENT IN LIEU OF MEDICAL INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$7,000	\$0

This account is for payments made to employees who opt out of the Township’s insurance plan. This is a cost savings to the Township and incentivizes staff to obtain coverage on a spouse’s plan.

414.190 EMPLOYEE INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,771	\$32,780	\$37,631

This account covers health insurance for the DCED staff. The only cost in this account is for short- and long-term disability and life insurance premiums.

414.192 FICA	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$4,192	\$2,936	\$3,720

This item represents the FICA Insurance paid by the Township for the DCED staff.

413.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$980	\$687	\$870

This item represents the Medicare Insurance paid by the Township for the Code Enforcement staff.

414.194 UNEMPLOYMENT COMPENSATION INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$762	\$310	\$310

This account includes the Township's unemployment insurance premium for the DCED staff.

414.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$300	\$500

This account includes hardware and other materials needed for the Department of Community and Economic Development.

414.241 GENERAL EXPENSE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$1,765	\$1,800

This account includes general expenses of DCED not otherwise covered in other accounts. This account also includes the stipend paid to Zoning Hearing Board members.

414.310 ZONING HEARING BOARD SOLICITOR	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$15,000	\$33,650	\$45,000

This account covers the legal fees of the Zoning Hearing Board Solicitor. This is dependent on the number of hearings required each year. A new Solicitor in 2023 has increased these costs.

414.312 CONSULTING SERVICES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$50,000

In this account, \$50,000 is appropriated to engage a consulting to develop a Small Area Plan for the Front Street/6th Street area of the Township. \$25,000 is budgeted as grant revenue to offset the cost of the Small Area Plan.

414.317 STENOGRAPHIC FEES (ZONING HEARING BOARD)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$3,500	\$3,500	\$4,000

This account includes stenographic services for the Zoning Hearing Board as required.

414.320 COMMUNICATIONS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,000	\$500	\$1,000

This account covers the cell phone plans for the Department of Community and Economic Development.

414.375 VEHICLE EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,000	\$2,800	\$2,500

This account includes fuel and miscellaneous vehicle expenses for DCED.

414.420 DUES, SUBSCRIPTIONS, MEMBERSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$1,700	\$1,900

This account includes membership fees for the Zoning Administrator and Assistant Township Manager for the American Planning Association. This also includes membership for the Zoning Administrator in the Zoning Officials Association.

414.460 EDUCATION AND TRAINING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$7,500	\$3,000	\$5,000

This account covers registration, travel, and lodging for the Zoning Administrator and Assistant Township Manager to attend the American Planning Association's National and State Conferences in 2024.

PLANNING & ZONING - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$108,818	\$132,789	\$215,731

EMERGENCY MANAGEMENT - 415

415.105 EMERGENCY MANAGEMENT COORD. SALARY	<u>2023 BUDGET</u> \$4,250	<u>2023 PROJECTED</u> \$4,250	<u>2024 BUDGET</u> \$4,250
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This account includes the salary for the Township's part-time Emergency Management Coordinator.

415.192 FICA	<u>2023 BUDGET</u> \$264	<u>2023 PROJECTED</u> \$264	<u>2024 BUDGET</u> \$264
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This item represents the FICA Insurance paid by the Township for the Emergency Management Coordinator.

415.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u> \$62	<u>2023 PROJECTED</u> \$62	<u>2024 BUDGET</u> \$62
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This account covers health insurance for the Emergency Management staff.

415.194 UNEMPLOYMENT COMPENSATION INSURANCE	<u>2023 BUDGET</u> \$162	<u>2023 PROJECTED</u> \$132	<u>2024 BUDGET</u> \$132
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This account includes the Township's unemployment insurance premium for the Emergency Management Coordinator.

415.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u> \$500	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$500
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This account covers any ancillary expenses that may be required by the Emergency Management Coordinator in conjunction with their assignment.

415.241 GENERAL EXPENSE	<u>2023 BUDGET</u> \$500	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$500
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This account includes general expenses of the Emergency Management Coordinator not otherwise covered in other accounts.

415.249 TOWER SITE (PROPANE & MISCELLANEOUS)	<u>2023 BUDGET</u> \$500	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$500
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This account covers any expenses associated with the operation and maintenance of the radio tower site operated by the Township.

415.320 COMMUNICATIONS	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$500	<u>2024 BUDGET</u> \$750
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This account includes the cell phone and communications expenses of the Emergency Management Coordinator. This also includes maintenance of communication equipment.

415.375 VEHICLE EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$500	\$514	\$1,000

This account includes fuel and maintenance of the vehicle used by the Emergency Management Coordinator.

EMERGENCY MANAGEMENT - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$7,738	\$5,722	\$7,958

HEALTH & HUMAN SERVICES - 420

420.115 WAGES (PART-TIME)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$25,000	\$0	\$0

This line item was to hire part-time help for property maintenance code enforcement; however, no service was brought on in 2023, and is not anticipated in 2024.

420.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$2,000	\$2,000

This item is for various supplies purchased using proceed from a safety grant from the Susquehanna Municipal Insurance Trust. In 2023, this was used to purchase flashlights and emergency lighting for staff.

420.223 HEALTH AND WELLNESS INCENTIVES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$500	\$1,000

This item is for purchases associated with the Health Fair for Township staff, as well as other wellness initiatives.

420.224 FLU VACCINATIONS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$3,000	\$540	\$2,000

This account covers the cost of administering flu vaccinations to Township staff.

420.241 GENERAL EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$250	\$0	\$250

This account includes general expenses associated with the Health Department and Health Board including lunch provided to members at meetings.

420.310 CONTRACTED SERVICES (HEALTH INSPECTOR)	<u>2023 BUDGET</u> \$5,000	<u>2023 PROJECTED</u> \$7,250	<u>2024 BUDGET</u> \$8,500
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The Township contracts health inspections to a third party. The cost incurred is dependent on the volume of work performed each year. This account covers the cost of the health inspector contracted by the Township. In 2024, the contractor raised fees slightly to cover increased fuel costs and overhead.

420.313 SEWARGE ENFORCEMENT OFFICER FEES	<u>2023 BUDGET</u> \$7,500	<u>2023 PROJECTED</u> \$5,590	<u>2024 BUDGET</u> \$7,500
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This account covers the costs associated with the Sewage Enforcement Officer. The Township has few on-lot septic systems that are required to be inspected. Designs of new systems are also reviewed by the contracted SEO. Currently, this service is provided by HRG, Inc.

420.317 PROPERTY MAINTENANCE CODE SERVICES	<u>2023 BUDGET</u> \$10,000	<u>2023 PROJECTED</u> \$4,000	<u>2024 BUDGET</u> \$5,000
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This account includes ancillary expenses incurred associated with enforcement of the Township's Property Maintenance Code. This has increased due to a targeted focus on compliance and increased issues observed in recent years. Contracted mowing of private property is included in this account.

420.319 STRAY ANIMAL CONTROL	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$21,380	<u>2024 BUDGET</u> \$20,000
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The Township partners with the Humane Society and Steelton Community Cats for stray animal control and to spay and neuter feral cats to control the population.

420.375 VEHICLE EXPENSES	<u>2023 BUDGET</u> \$2,500	<u>2023 PROJECTED</u> \$2,500	<u>2024 BUDGET</u> \$2,500
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This account includes fuel and maintenance of the vehicle used by the Property Maintenance Code Inspector.

420.381 WOODY WASTE DISPOSAL SITE RENTAL	<u>2023 BUDGET</u> \$80,000	<u>2023 PROJECTED</u> \$86,432	<u>2024 BUDGET</u> \$91,618
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This account includes costs paid to the Township's two contractors who store and process the Township's woody waste. The Township offers collection during certain times of year to residents to dispose of brush on their properties.

HEALTH & HUMAN SERVICES - TOTAL	<u>2023 BUDGET</u> \$148,250	<u>2023 PROJECTED</u> \$130,192	<u>2024 BUDGET</u> \$140,368
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WASTEWATER COLLECTION - 429

**429.110 AUTHORITY BOARD
MEMBER SALARY**

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$8,100	\$8,600	\$9,100

This account includes the salary paid to members of the Susquehanna Township Authority Board. This is funded by transfers from the Authority. This is expected to increase in 2024.

**429.112 SALARY AND WAGES
(FULL-TIME)**

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$466,824	\$471,385	\$538,271

This account includes the salaries paid to full-time staff of the Authority. This amount is set by the collective bargaining agreement. This also includes a portion of administrative salaries that are shared with the Authority. In 2024, a Sewer Operations Manager was authorized for hire.

429.180 OVERTIME PAY

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$15,000	\$6,500	\$15,000

This account includes overtime expenses incurred by the Authority staff for maintenance on the sanitary sewer systems.

**429.184 VACATION/SICK LEAVE
BUYBACK (RETIREMENT)**

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$0	\$0	\$0

This account covers the buyback of unused vacation and sick leave by the Authority employees at retirement. There are no anticipated retirements in 2024.

429.190 EMPLOYEE INSURANCES

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$263,028	\$235,000	\$269,780

This account includes medical insurance premiums paid by the Township for the Authority employees. Employees have a premium share that offsets this cost to the Authority.

429.192 FICA

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$30,375	\$30,162	\$34,867

This account includes the Authority's cost of FICA insurance for Authority employees.

429.193 MEDICARE

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$7,104	\$7,054	\$8,154

This account covers the Authority's costs for Medicare for Authority employees.

**429.194 UNEMPLOYMENT
INSURANCE**

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$2,988	\$2,100	\$2,900

This account covers Unemployment Compensation Insurance premiums for Authority employees.

429.196 POST-RETIREMENT MEDICAL INSURANCE	<u>2023 BUDGET</u> \$2,007	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
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This account covers post-retirement medical benefits for eligible retired Authority employees per the terms of the collective bargaining agreement.

429.241 GENERAL EXPENSES	<u>2023 BUDGET</u> \$25,000	<u>2023 PROJECTED</u> \$27,500	<u>2024 BUDGET</u> \$25,000
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This account covers general expenses incurred by Authority employees not included in other accounts. This includes office supplies, eligible meal expenses, drinking water, and limited other expenditures.

429.320 COMMUNICATIONS	<u>2023 BUDGET</u> \$3,000	<u>2023 PROJECTED</u> \$8,732	<u>2024 BUDGET</u> \$6,000
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This account covers cell phone plans, phone service, and Internet for Authority employees.

429.375 VEHICLE MAINTENANCE AND FUEL	<u>2023 BUDGET</u> \$15,000	<u>2023 PROJECTED</u> \$12,000	<u>2024 BUDGET</u> \$15,000
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This account includes the costs of maintenance and fuel for Authority vehicles and equipment.

429.460 EDUCATION AND TRAINING	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$1,000
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This account covers any expenses required to receive and maintain certifications needed for the Authority employees from the PA Department of Environmental Protection.

WASTEWATER COLLECTION - TOTAL	<u>2023 BUDGET</u> \$839,426	<u>2023 PROJECTED</u> \$806,533	<u>2024 BUDGET</u> \$925,072
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HIGWAY (GENERAL) - 430

430.110 SALARIES & WAGES (SUPERVISORS)	<u>2023 BUDGET</u> \$110,827	<u>2023 PROJECTED</u> \$111,908	<u>2024 BUDGET</u> \$114,147
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This account includes salaries for Supervisory staff including the Public Works Director and Operations Manager. Some of the salaries of supervisory employees are included in the Authority budget.

430.112 WAGES (FULL-TIME STAFF)	<u>2023 BUDGET</u> \$817,857	<u>2023 PROJECTED</u> \$635,080	<u>2024 BUDGET</u> \$891,393
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This account includes the salaries of full-time Highway staff. Salary increases are negotiated as part of the collective bargaining agreement. In 2024, this account includes the addition of one Truck Driver/Laborer position.

430.113 WAGES (PART-TIME, SEASONAL STAFF)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,000	\$0	\$1,000

This account includes any costs of part-time seasonal staff for the Highway Division. In 2024, this amount has been reduced to \$0 as these costs were reallocated to Parks and Recreation.

430.115 WAGES (NON-UNION ADMIN STAFF)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$20,000

This is a new account in 2024, and includes an appropriation for a shared administrative assistant with the Department of Community and Economic Development.

430.180 OVERTIME PAY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$60,000	\$15,000	\$60,000

This account covers overtime pay for the Highway Division as provided for in the terms of the collective bargaining agreement. These costs are difficult to predict as they are largely dependent on the need for winter operations overtime.

430.184 VACATION/SICK LEAVE BUYBACK (RETIREMENTS)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,000	\$0	\$10,000

This account includes buyback of unused sick and vacation leave at retirement as provided for in the collective bargaining agreement. It is not anticipated that these funds will be needed in 2024, but a small appropriation is included as a contingency.

430.190 EMPLOYEE INSURANCES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$385,000	\$374,087	\$451,871

This account covers the Township's share of medical insurance premium for the Highway Division as provided for in the collective bargaining agreement.

430.192 FICA (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$61,918	\$47,280	\$65,637

This item represents the FICA paid by the Township for the Highway Division's salaries.

430.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$14,481	\$11,058	\$16,335

This account includes the cost of Medicare paid by the Township for Highway Division employees.

430.194 UNEMPLOYMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$5,000	\$4,600	\$5,000

This account includes Unemployment Compensation Insurance paid by the Township for Highway Division employees.

430.210 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$30,000	\$18,000	\$30,000

This account covers materials and supplies as needed for the Highway Division including lumber, chemicals, propane, shop supplies, and small tools. Amounts assigned to this account are ineligible for Liquid Fuels funding.

430.231 VEHICLE FUEL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$35,000	\$35,000	\$40,000

This account covers the cost of gasoline and diesel fuel for the Highway Division fleet. A higher demand on winter operations and rising fuel costs has resulted in an increase in the budget for this account.

430.234 OIL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$10,000

This account was added in 2024 to apply to the purchase of oil for Police and Public Works vehicles.

430.238 UNIFORMS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$8,500	\$6,000	\$10,000

This account includes reimbursement for uniforms and supplies for the Highway Division as provided for in the collective bargaining agreement. An increase has been appropriated in this account due to potential changes in the terms of the contract.

430.241 GENERAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$20,000	\$18,000	\$20,000

This account covers general expenditures of the Public Works Department that are not included in other accounts. Examples include office supplies, water for employees, and general operational expenditures.

430.310 CONTRACTED SERVICES - MOWING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$68,500	\$68,500	\$70,000

This account covers the cost of the Township's contract with Davis Landscaping for mowing certain areas of the Township including rights-of-way and Township-owned properties. Contracted mowing of parks is included in another account.

430.320 COMMUNICATIONS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$4,200	\$4,200	\$4,500

This account covers internet and phone lines. In 2023, the Township discontinued the GPS service on its Public Works fleet.

430.360 UTILITIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$15,000	\$10,000	\$15,000

This account covers utility service to the Public Works building, including the addition of public water service in 2023.

430.370 BUILDING MAINTENANCE AND REPAIRS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$15,000	\$25,000	\$20,000

This account includes general maintenance and repairs as needed for the Public Works Building on Elmerton Avenue. As building systems age, additional repair needs are anticipated, which is the reason for the increased budget in this line item.

430.375 VEHICLE EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$180,000	\$200,000	\$170,000

This account covers the cost of parts and service on the Public Works fleet.

430.384 RENTAL AND WELDING EXPENSE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$9,000	\$2,000	\$6,000

This account includes the costs of welding supplies such as gas and material for the welder and torches. Certain specialized equipment rental is also included in this account.

430.420 DUES, SUBSCRIPTIONS, MEMBERSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$500	\$0	\$500

This is a new account to cover the cost of membership in the American Public Works Association for the Public Works Director and Operations Manager.

430.450 CLEANING SERVICE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$8,700	\$8,700	\$8,700

This item is to cover the cost of contracted custodial service at the Public Works Building. An increase has been budgeted due to an increase in contracted rates.

430.460 EDUCATION AND TRAINING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$12,000	\$6,000	\$10,000

This account covers the cost of CDL certification and training for Highway Division employees. This item has been increased due to a new CDL training requirement.

430.470 CDL DRUG & ALCOHOL TESTING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,500	\$1,000	\$1,000

Commercial Driver’s License holders are required by law to be randomly screened for drugs and alcohol. This account covers this cost as well as screening for new hires and employees who have had an on-duty accident as required by law.

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
HIGHWAY (GENERAL) - TOTAL	\$1,873,983	\$1,601,413	\$2,051,083

TRAFFIC CONTROL DEVICES - 433

433.245 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$5,000	\$1,000	\$5,000

This account is for miscellaneous hardware and supplies required to maintain the Township's traffic signals. Much of this is done by contract and paid out of the Liquid Fuels Fund, but a small budget for certain expenditures is included here.

433.313 TRAFFIC SIGNAL ENGINEERING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$109,250

This account is to fund the engineering fees associated with the Route 39 Adaptive Signal Project that will be coordinated with Lower Paxton Township. The details of this cost share are to be determined, but the project is grant funded by the PennDOT TSGS Grant Program.

433.361 TRAFFIC SIGNAL ELECTRICITY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$14,000	\$14,000	\$16,000

This account covers utility expenses for the Township's traffic signals.

TRAFFIC CONTROL DEVICES - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$19,000	\$15,000	\$130,250

STORMWATER MANAGEMENT - 436

436.112 SALARIES AND WAGES (FULL-TIME)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$381,202	\$350,533	\$433,599

This account includes salaries paid to full-time employees of the Susquehanna Township Authority for stormwater management activities. It is reimbursed from revenue generated from the stormwater management fee.

436.180 OVERTIME PAY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,000	\$1,000	\$2,000

This account includes overtime expenses incurred by the Authority staff for maintenance on the storm sewer systems.

436.184 VACATION/SICK LEAVE BUYBACK (RETIREMENT)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,000	\$2,340	\$1,000

This account covers the buyback of unused vacation and sick leave by the Authority employees at retirement.

436.190 EMPLOYEE INSURANCES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$127,728	\$85,785	\$155,963

This account includes medical insurance premiums paid by the Township for the Authority employees. Employees have a premium share that offsets this cost to the Authority.

436.192 FICA	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$25,322	\$21,940	\$27,069

This account includes the Authority's cost of FICA insurance for Authority employees.

436.193 MEDICARE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$5,924	\$5,131	\$6,331

This account covers the Authority's costs for Medicare for Authority employees.

436.194 UNEMPLOYMENT INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,083	\$1,498	\$2,083

This account covers Unemployment Compensation Insurance premiums for Authority employees.

436.241 GENERAL EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$9,000	\$15,000	\$15,000

This account covers general expenses incurred by Authority employees not included in other accounts. This includes office supplies, eligible meal expenses, drinking water, and limited other expenditures.

436.313 ENGINEERING FEES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$23,000	\$135,500	\$50,000

This account includes engineering review fees assessed by the Township's consultant for stormwater management. The Authority's consultant fees are included in their budget. This amount was higher than projected in 2023 due to the engineering fees for the Paxton Church Road Stabilization Project.

436.375 VEHICLE MAINTENANCE AND FUEL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,000	\$0	\$1,000

This account includes a small appropriation for maintenance on the utility vehicle used to inspect and maintain the storm sewer system.

STORMWATER MANAGEMENT - TOTAL	<u>2023 BUDGET</u> \$578,259	<u>2023 PROJECTED</u> \$618,727	<u>2024 BUDGET</u> \$694,045
HIGHWAY TOOLS & MACHINERY - 437			
437.260 SMALL TOOLS & MINOR EQUIPMENT	<u>2023 BUDGET</u> \$2,500	<u>2023 PROJECTED</u> \$2,500	<u>2024 BUDGET</u> \$3,000
This account covers the cost of small hand tools required by the Highway Division. This may include chainsaws, power tools, and other ancillary equipment.			
HIGHWAY TOOLS & MACHINERY - TOTAL	<u>2023 BUDGET</u> \$2,500	<u>2023 PROJECTED</u> \$2,500	<u>2024 BUDGET</u> \$3,000
HIGHWAY ROADS & BRIDGES - 438			
438.245 MATERIALS AND SUPPLIES	<u>2023 BUDGET</u> \$5,000	<u>2023 PROJECTED</u> \$3,500	<u>2024 BUDGET</u> \$5,000
This account includes the costs of materials and supplies for the Highway Division that are not eligible to be paid out of the Liquid Fuels Fund. This may include guiderail replacement, roadside weed treatment, and certain other costs.			
HIGHWAY ROADS & BRIDGES - TOTAL	<u>2023 BUDGET</u> \$5,000	<u>2023 PROJECTED</u> \$3,500	<u>2024 BUDGET</u> \$5,000
CULTURE & RECREATION - 451			
451.112 RECREATION WAGES (FULL-TIME STAFF)	<u>2023 BUDGET</u> \$174,559	<u>2023 PROJECTED</u> \$175,682	<u>2024 BUDGET</u> \$190,471
This account includes the salaries paid to full-time parks staff including the Director, Program Coordinator, and one new full-time Parks Maintenance staff.			
451.115 RECREATION WAGES (PART-TIME STAFF)	<u>2023 BUDGET</u> \$102,343	<u>2023 PROJECTED</u> \$83,031	<u>2024 BUDGET</u> \$89,100
This account includes part-time staff salaries for the Parks Department. This includes two seasonal maintenance staff, as well as playground and day camp staff.			
451.180 OVERTIME PAY	<u>2023 BUDGET</u> \$750	<u>2023 PROJECTED</u> \$5	<u>2024 BUDGET</u> \$250

This account includes any overtime pay incurred by the maintenance staff in the Parks Department. The addition of one full-time maintenance staff may incur a small overtime expense for winter operations in parks.

451.190 EMPLOYEE INSURANCES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$80,673	\$66,864	\$76,760

This account covers the Township's share of medical insurance premium for the Parks & Recreation Department staff. The amount reflect a 14.8% increase in premium for 2024.

451.192 FICA (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$13,454	\$16,041	\$17,349

This item represents the FICA paid by the Township for the Parks & Recreation Department salaries. This amount was increased in 2023 to account for the new full-time staff position.

451.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$3,147	\$406	\$406

This item represents the Medicare paid by the Township for the Parks & Recreation Department salaries. This amount was increased in 2023 to account for the new full-time staff position.

451.194 UNEMPLOYMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,950	\$3,000	\$3,000

This account includes Unemployment Compensation Insurance paid by the Township for Parks & Recreation Department employees.

451.200 MATERIALS AND SUPPLIES (ADMINISTRATIVE)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$3,000	\$3,000	\$3,000

This account covers materials and supplies as needed for the Parks & Recreation Department including small sports equipment not associated with programming and classes.

451.241 GENERAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$7,000	\$9,777	\$11,000

This account covers general expenditures of the Parks & Recreation Department that are not included in other accounts. Examples include office supplies, CivicRec (website), name plates, business cards, and child abuse background checks. This also includes the subscription for the locking system on the bathroom doors in parks.

451.247 MATERIALS AND SUPPLIES (PROGRAMMING)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,000	\$1,000	\$1,000

This account covers materials and supplies needed to facilitate programming offered by the Parks & Recreation Department. Examples include pickleball equipment, corner flags for sports, etc.

451.260 PLAYGROUND EQUIPMENT & ATHLETICS	<u>2023 BUDGET</u> \$21,000	<u>2023 PROJECTED</u> \$21,748	<u>2024 BUDGET</u> \$21,000
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This account includes purchases for playground equipment not included in the Recreation Developer's Fund. In 2024, this includes the construction of new equipment sheds at Veteran's Park and Edgemont Park, as well as repairs to field lighting and new fencing along Elmerston Avenue at Veteran's Park.

451.300 DISCOUNT TICKET EXPENSES	<u>2023 BUDGET</u> \$3,000	<u>2023 PROJECTED</u> \$2,100	<u>2024 BUDGET</u> \$3,000
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This account includes expenses to purchase discounted tickets for movies, theme parks, and entertainment. This is offset by revenue generated from their sale.

451.310 CONTRACTED SERVICES - MOWING	<u>2023 BUDGET</u> \$110,000	<u>2023 PROJECTED</u> \$110,000	<u>2024 BUDGET</u> \$125,571
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This account covers the cost of the Township's contract with Davis Landscaping for mowing Township parks (\$118,836). It also includes turf application for athletic fields, pre-emergent, fertilizer, and broad leaf weed control.

451.317 DAY CAMP	<u>2023 BUDGET</u> \$25,000	<u>2023 PROJECTED</u> \$25,333	<u>2024 BUDGET</u> \$30,000
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This account includes all needed supplies for the summer day camp program included costs of bussing and field trips for program participants.

451.319 CLASSES & ACTIVITIES	<u>2023 BUDGET</u> \$26,100	<u>2023 PROJECTED</u> \$20,634	<u>2024 BUDGET</u> \$22,000
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This account includes payments for contracted services associated with Parks & Recreation Programming. The 2024 appropriation is based on a projection of number of sessions per program.

451.320 COMMUNICATIONS	<u>2023 BUDGET</u> \$2,000	<u>2023 PROJECTED</u> \$1,200	<u>2024 BUDGET</u> \$4,000
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This account includes cell phone plans and other communications expenses of the Parks & Recreation Department staff. The account also includes an appropriation for mailings to Township residents for surveys and event notifications.

451.329 SPORTS CAMPS	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
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This account includes an appropriation for contracted services to facilitate summer sports camps. This program is proposed to be phased out due to inactivity.

451.338 PLAYGROUND PROGRAM	<u>2023 BUDGET</u> \$10,000	<u>2023 PROJECTED</u> \$259	<u>2024 BUDGET</u> \$2,500
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This account includes the costs associated with running the Summer Playground Program including any transportation and field trip expenses.

451.339 SPECIAL EVENTS & SPONSORSHIPS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$4,000	\$3,450	\$5,000

This account covers costs associated with special events such as the Candy Scramble, National Night Out, and Movies in the Park. In 2024, \$1,500 has been appropriated in this account to assist with the Edgemont Day Celebration.

451.340 NEWSLETTER	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$35,000	\$38,000	\$39,000

This account covers costs associated with the preparation, printing, and distribution of the Township's triannual print newsletter. Some of the expense is offset by revenue generated from advertisement sales and other partnerships.

451.342 PRINTING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$250	\$104	\$2,000

This account covers printing miscellaneous items such as flyers for events or other promotions where printing is not done in-house. In 2024, staff is proposing to develop and print a Parks Guide to distribute on request to residents and make available online.

451.360 UTILITIES (PARKS)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,000	\$10,000	\$10,000

This account covers utility service to Township parks including electricity and water service.

451.361 MUSCO LIGHTING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$500	\$475	\$500

This account includes the annual administrative fee for the Musco Control Link software used to operate field lighting in Township parks.

451.362 POND MANAGEMENT (BOYD PARK)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,845	\$2,845	\$2,845

This account covers the treatment of Blue-green Algae at the pond at Boyd Park. Blue-Green Algae is hazardous to humans and animals, so treatment is necessary to keep the area safe.

451.372 MAINTENANCE & REPAIR	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$20,000	\$22,000	\$72,500

This account includes costs associated with maintenance and repair of Township parks. Examples include overseeding of athletic fields and top dressing, refilling wood carpet at certain playgrounds (Stabler, Edgemont, Beaufort Hunt, Crown Point, and McNaughton), and electrical work at Stabler Park. In 2024, this also includes \$37,500 for trail improvements and repair on the Capital Area Greenbelt.

451.373 PARKS ATHLETIC FIELDS AND PLAYGROUND	<u>2023 BUDGET</u> \$18,500	<u>2023 PROJECTED</u> \$18,633	<u>2024 BUDGET</u> \$20,000
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This account includes costs associated with replacement and repair of amenities in Township parks. Examples include replacement of trash receptacles, benches, and picnic tables.

451.374 PARK RESTROOM SUPPLIES & REPAIR	<u>2023 BUDGET</u> \$12,000	<u>2023 PROJECTED</u> \$16,000	<u>2024 BUDGET</u> \$20,000
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This account includes routine cleaning and maintenance of restrooms in Township parks. This account also includes the cost of portable toilet rentals in parks and for special events. In 2023, this item was removed from 451.372.

451.375 VEHICLE EXPENSES	<u>2023 BUDGET</u> \$9,500	<u>2023 PROJECTED</u> \$9,500	<u>2024 BUDGET</u> \$12,000
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This account covers the cost of fuel and maintenance of vehicles used by full-time and part-time Parks & Recreation staff.

430.460 EDUCATION, TRAINING, AND MEMBERSHIPS	<u>2023 BUDGET</u> \$12,000	<u>2023 PROJECTED</u> \$5,000	<u>2024 BUDGET</u> \$8,000
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This account includes the costs of training and memberships in parks professional consortiums for the Director and Program Coordinator. A small contingent has also been budgeted for relevant training for the new maintenance staff.

CULTURE & RECREATION - TOTAL	<u>2023 BUDGET</u> \$710,571	<u>2023 PROJECTED</u> \$666,087	<u>2024 BUDGET</u> \$792,252
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SHADE TREE COMMISSION - 455

455.000 SHADE TREE COMMISSION	<u>2023 BUDGET</u> \$55,000	<u>2023 PROJECTED</u> \$31,500	<u>2024 BUDGET</u> \$25,000
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This account includes an appropriation for the Susquehanna Township Shade Tree Commission to plant public trees and to offer financial assistance to income-qualified property owners who have been required to remove a dead or dying tree. In 2024, this amount has been reduced from prior years and a new account was created to prune and maintain public trees. Funding for the annual Arbor Day Celebration and other tree maintenance items is also included in this account.

455.310 TREE PRUNING CONTRACT	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$50,000
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The Township is working to maintain its tree inventory and employ proper pruning practices to ensure clearance for vehicles and first responders. In 2024, this item has been added for the Township to let a capital tree pruning contract that will focus on priority corridors of the Township where tree overhangs

have begun to jeopardize public safety. The exact locations have yet to be defined but will be selected in concert with the Tree Commission, Public Safety Director, Fire Marshal, and Board of Commissioners.

SHADE TREE COMMISSION - TOTAL	<u>2023 BUDGET</u> \$55,000	<u>2023 PROJECTED</u> \$31,500	<u>2024 BUDGET</u> \$75,000
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SENIOR CITIZEN'S CENTER - 458

458.241 SENIOR CENTER EXPENSES	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
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This account has historically covered general expenses related to the use of Township space by the Senior Center. Since the renovation, this has been discontinued.

SENIOR CITIZEN'S CENTER - TOTAL	<u>2023 BUDGET</u> \$1,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
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DEBT PRINCIPAL - 47100

471.003 DAUPHIN COUNTY INFRASTRUCTURE BANK	<u>2023 BUDGET</u> \$484,871	<u>2023 PROJECTED</u> \$484,871	<u>2024 BUDGET</u> \$487,296
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This is the debt service payment associated with the 2015 DCIB loan.

471.004 2018 SEWER AUTHORITY DEBT REFINANCE	<u>2023 BUDGET</u> \$1,220,000	<u>2023 PROJECTED</u> \$1,220,000	<u>2024 BUDGET</u> \$1,260,000
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This is debt service principal payment associated with the debt issued for the Authority through the Township and paid by the Authority via a management agreement.

471.005 DC INFRASTRUCTURE BANK - PAXTON	<u>2023 BUDGET</u> \$153,600	<u>2023 PROJECTED</u> \$153,600	<u>2024 BUDGET</u> \$154,500
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This is the debt service payment associated with the 2019 DCIB Loan relating to Paxton Church Road Project.

471.006 SERIES 2021 GENERAL OBLIGATION BOND	<u>2023 BUDGET</u> \$860,000	<u>2023 PROJECTED</u> \$860,000	<u>2024 BUDGET</u> \$765,000
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This was debt service principal payment associated with the refinance of the 2012 debt, Stormwater proceeds for Authority and a portion for the Township Administration Building renovations.

471.007 SERIES 2022 GENERAL OBLIGATION NOTE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$10,000

This is debt service principal payment associated with debt issued for the Authority through the Township and paid by the Authority via a management agreement update.

471.350 LEASE RENTAL PAYMENT - MOTOROLA	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$92,891	\$92,891	\$96,124

This is a lease agreement for radio equipment for 5 years.

471.351 SOLAR AGREEMENT PRINCIPLE PMT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$47,277	\$47,394	\$47,750

This is a contractual payment for the solar panel systems installed on the roof of Admin, Public Safety and Public works buildings.

DEBT PRINCIPAL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,858,756	\$2,858,756	\$2,820,670

DEBT INTEREST - 47200

472.003 DAUPHIN COUNTY INFRASTRUCTURE BANK	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$7,309	\$7,309	\$4,885

This is the interest payment associated with the 2015 DCIB loan.

472.004 2018 SEWER AUTHORITY DEBT REFINANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,053,800	\$1,053,800	\$1,017,200

This is debt service interest payment associated with the debt issued for the Authority through the Township and paid by the Authority via a management agreement.

472.005 DC INFRASTRUCTURE BANK - PAXTON	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$6,345	\$6,345	\$5,454

This is the debt service interest payment associated with the 2019 DCIB Loan relating to Paxton Church Road Project.

472.006 SERIES 2021 GENERAL OBLIGATION BOND	<u>2023 BUDGET</u> \$157,150	<u>2023 PROJECTED</u> \$157,150	<u>2024 BUDGET</u> \$122,750
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This was debt service interest payment associated with the refinance of the 2012 debt, Stormwater proceeds for Authority and a portion for the Township Administration Building renovations.

472.007 SERIES 2022 GENERAL OBLIGATION NOTE	<u>2023 BUDGET</u> \$447,242	<u>2023 PROJECTED</u> \$3,129	<u>2024 BUDGET</u> \$357,000
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This was new debt service issued for the Authority through the Township and paid by the Authority via a management agreement update.

472.350 LEASE RENTAL PAYMENT - MOTOROLA	<u>2023 BUDGET</u> \$10,039	<u>2023 PROJECTED</u> \$10,039	<u>2024 BUDGET</u> \$6,807
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This is a lease agreement for radio equipment for 5 years.

DEBT INTEREST - TOTAL	<u>2023 BUDGET</u> \$1,681,885	<u>2023 PROJECTED</u> \$1,237,772	<u>2024 BUDGET</u> \$1,514,096
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PENSION - 483

483.100 POLICE PENSION CONTRIBUTION	<u>2023 BUDGET</u> \$1,818,524	<u>2023 PROJECTED</u> \$1,818,524	<u>2024 BUDGET</u> \$1,880,000
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This account represents the Uniform Pension Plan Minimum Municipal Obligation that is paid in December of every year. This amount is somewhat offset by a state funding appropriation determined each year.

483.300 NON-UNIFORMED PENSION CONTRIBUTION	<u>2023 BUDGET</u> \$413,855	<u>2023 PROJECTED</u> \$413,855	<u>2024 BUDGET</u> \$468,000
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This account represents the Non-Uniform Pension Plan Minimum Municipal Obligation that is paid in December of every year.

483.301 PMRS PENSION CONTRIBUTION	<u>2023 BUDGET</u> \$35,961	<u>2023 PROJECTED</u> \$36,027	<u>2024 BUDGET</u> \$37,132
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This account represents the Closed Pension Plan Minimum Municipal Obligation for a few Authority members that is paid in Dec of every year. This is a closed plan in which only a few members exist in the plan.

483.311 PENSION ACTUARIAL SERVICES	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
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This account represents any actuarial services for pension related items.

PENSION - TOTAL	<u>2023 BUDGET</u> \$2,268,340	<u>2023 PROJECTED</u> \$2,268,406	<u>2024 BUDGET</u> \$2,385,132
WORKER'S COMPENSATION INSURANCE - 484			
484.000 WORKER'S COMPENSATION INSURANCE	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$221,000	<u>2024 BUDGET</u> \$227,630
This account includes the premium cost for the Township's Worker's Compensation Insurance.			
WORKER'S COMPENSATION INSURANCE - TOTAL	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$221,000	<u>2024 BUDGET</u> \$227,730
INSURANCE, CASUALTY, AND SURETY - 486			
486.100 INSURANCE - LIABILITY	<u>2023 BUDGET</u> \$44,857	<u>2023 PROJECTED</u> \$43,250	<u>2024 BUDGET</u> \$49,342
This account includes the premium cost for the Township's Liability and Cyber Insurance Policy. The Township is a member of a self-insured trust, PennPRIME, which helps stabilize rates and enhanced benefits.			
486.200 INSURANCE - PROPERTY & CASUALTY	<u>2023 BUDGET</u> \$33,530	<u>2023 PROJECTED</u> \$39,077	<u>2024 BUDGET</u> \$36,883
This account covers the Township's Property & Casualty Insurance Policy.			
486.300 INSURANCE - AUTOMOBILE	<u>2023 BUDGET</u> \$41,575	<u>2023 PROJECTED</u> \$45,703	<u>2024 BUDGET</u> \$45,732
This account covers the Township's Automobile Insurance Policy.			
486.400 INSURANCE - PUBLIC OFFICIALS	<u>2023 BUDGET</u> \$29,933	<u>2023 PROJECTED</u> \$37,340	<u>2024 BUDGET</u> \$32,926
This account includes the cost of Public Officials Liability Insurance for Township Staff and the Board of Commissioners.			
486.500 INSURANCE - POLICE PROFESSIONAL	<u>2023 BUDGET</u> \$43,663	<u>2023 PROJECTED</u> \$52,545	<u>2024 BUDGET</u> \$48,029
This account includes the cost of Police Professional Insurance for the Township Police Department.			

INSURANCE, CASUALTY, AND SURETY - TOTAL	<u>2023 BUDGET</u> \$193,558	<u>2023 PROJECTED</u> \$217,915	<u>2024 BUDGET</u> \$212,912
INTERFUND OPERATING TRANSFERS - 492			
492.0000 TRANSFER TO STREET LIGHT FUND	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
This account would be used in the event there are Street Light Fund monies not adequate to sustain expenses with that fund. There should not be a need to use this fund at this time.			
493.0000 TRANSFER TO CAPITAL IMPROVEMENT FUND	<u>2023 BUDGET</u> \$116,050	<u>2023 PROJECTED</u> \$137,050	<u>2024 BUDGET</u> \$635,500
The account represents the capital improvement expenses approved for funding that is all supported by the General Fund revenues.			
493.0100 TRANSFER TO LIQUID FUELS FUND	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
This account would be used in the event there are any Liquid Fuels findings that would need to be rectified through replenishment of the Liquid Fuels Funds.			
493.0150 TRANSFER TO TRANSPORTATION IMPROVEMENT FUND	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$175,000
This account is for an interfund transfer out of the General Fund and into the Transportation Improvement Fund to make the fund solvent and begin to accrue a small fund balance.			
493.0200 TRANSFER TO DEVELOPERS REC. FUND	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$6,176	<u>2024 BUDGET</u> \$0
This account would be used in the event there are Developer Recreation Fund monies not adequate to sustain expenses within that fund. There should not need to use this account at this time.			
493.0300 TRANSFER TO ARPA FUND	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$0
This account represents the 2nd portion of the ARPA Funding received in 2022. As soon as it was received it was transferred to the ARPA Fund account. There is no anticipation of any funds available for 2024.			
INTERFUND OPERATING TRANSFERS - TOTAL	<u>2023 BUDGET</u> \$116,050	<u>2023 PROJECTED</u> \$143,226	<u>2024 BUDGET</u> \$810,500

FUND 2 - STREET LIGHT FUND

STREET LIGHTING - 434			
434.361 STREET LIGHTING	<u>2023 BUDGET</u> \$178,839	<u>2023 PROJECTED</u> \$197,206	<u>2024 BUDGET</u> \$178,350
<p>This account is used to fund the operation and maintenance of Township street lights. A majority of street lights are paid on a rate tariff with PP&L. Street light operation and maintenance is funded by a portion of real estate taxes.</p>			
STREET LIGHTING - TOTAL	<u>2023 BUDGET</u> \$178,839	<u>2023 PROJECTED</u> \$197,206	<u>2024 BUDGET</u> \$178,350

FUND 3 - FIRE FUND

FIRE - 411			
411.112 SALARIES AND WAGES	<u>2023 BUDGET</u> \$192,097	<u>2023 PROJECTED</u> \$192,097	<u>2024 BUDGET</u> \$247,860
<p>This account includes salaries and wages for the paid fire staff including the Fire Marshal and Fire Mechanic and a portion of the Director of Public Safety. This also includes a new Fire Inspector position in 2024 that may also be used for rental housing inspections.</p>			
411.187 PAYMENT IN LIEU OF MEDICAL INSURANCE	<u>2023 BUDGET</u> \$8,400	<u>2023 PROJECTED</u> \$8,400	<u>2024 BUDGET</u> \$8,400
<p>The Township offers employees an "opt-out" payment if they have medical insurance coverage on a spouse's or other plan. This account reflects those payments made to eligible Fire employees.</p>			
411.190 EMPLOYEE BENEFITS	<u>2023 BUDGET</u> \$2,966	<u>2023 PROJECTED</u> \$2,966	<u>2024 BUDGET</u> \$3,500
<p>This account includes the Township's share of employer-provided healthcare to the salaried employees of the Fire Department.</p>			
411.192 FICA (EMPLOYER)	<u>2023 BUDGET</u> \$12,431	<u>2023 PROJECTED</u> \$12,431	<u>2024 BUDGET</u> \$15,888
<p>This item represents the FICA tax paid by the Township for Fire salaries.</p>			
411.193 MEDICARE (EMPLOYER)	<u>2023 BUDGET</u> \$2,907	<u>2023 PROJECTED</u> \$2,907	<u>2024 BUDGET</u> \$3,716
<p>This account includes an appropriation for payments made toward Medicare coverage to Fire staff as required by law.</p>			
411.194 UNEMPLOYMENT COMPENSATION INSURANCE	<u>2023 BUDGET</u> \$862	<u>2023 PROJECTED</u> \$862	<u>2024 BUDGET</u> \$900
<p>This item represents the Unemployment Compensation Insurance premium paid by the Township for the Fire Department.</p>			
411.195 WORKERS COMPENSATION INSURANCE	<u>2023 BUDGET</u> \$82,425	<u>2023 PROJECTED</u> \$82,425	<u>2024 BUDGET</u> \$90,667
<p>This account covers the Worker's Compensation Insurance premium paid by the Fire Fund. This line item has been increased in 2023 due to higher claims' experience from past injuries.</p>			

411.197 NON-UNIFORM PENSION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$24,000	\$24,000	\$28,500

This account represents the contribution to the pension fund for the paid fire employees from the Fire Fund. This has been increased in 2024 to account for the potential hire of a Fire Inspector.

411.231 FIRE COMPANY FUEL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$18,000	\$19,000	\$20,000

This account includes gasoline and diesel fuel for the Fire Department. It has been increased in 2024 due to higher fuel costs.

411.239 MISCELLANEOUS EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$15,000	\$70,000	\$25,000

This account includes costs such as maintenance and repair of vehicles used by the fire companies, as well mandatory training for firefighters that is not reimbursable from grants. Unforeseen vehicle repairs caused an overage in this account in 2023.

411.241 GENERAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,000	\$10,000	\$10,000

This account covers costs associated with consortium dues, required classes, certifications, report licensures, and uniforms for the Fire Department.

411.261 MAJOR EQUIPMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$25,000	\$10,000	\$25,000

This account is budgeted for any unanticipated major repairs to fire equipment including engine and transmission repairs or pump failures.

411.280 COMPUTER EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$6,000	\$6,000	\$6,000

This account includes cost for computer equipment and updates as needed for the Fire Department.

411.320 COMMUNICATIONS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,500	\$2,000	\$2,500

This account covers repairs and replacements to the radios and supporting equipment for the Fire Department. There are no known expenses in 2024, but the equipment is beginning to reach the age where repairs should be expected.

411.350 LIABILITY INSURANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$45,000	\$45,000	\$50,000

This account includes the premium paid to the self-insured liability insurance plan for the Fire Department. An increase has been budgeted due to an anticipated deficit in the fund in 2024.

411.360 UTILITIES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$15,000	\$17,000	\$20,000

This account includes utilities for the fire station including heat and electric. An increase has been budgeted due to anticipated increases in utility costs.

411.363 FIRE HYDRANTS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$118,000	\$118,000	\$118,000

This account covers operating and maintenance expenses for fire hydrants in the Township. This amount is projected to remain the same in 2024.

411.373 REPAIRS & MAINTENANCE (PUBLIC SAFETY BUILDING)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$5,000	\$3,000	\$10,000

This account includes an appropriation for unanticipated repair costs for the Public Safety Building behind the municipal building. In 2024, it is anticipated that the overhead doors will need to be serviced and the wiring harness replaced, which accounts for the budgeted increase.

411.375 VEHICLE EXPENSES (SHOP 84)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$2,500	\$10,000	\$10,000

This account represents equipment and service agreements needed to maintain the Fire Department's EVT Program. An increase has been budgeted in 2024 due to brackets and fabrication work needed on the apparatus.

411.500 RECRUITMENT AND RETENTION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$150,000	\$150,000	\$150,000

The Fire Companies administer a financial incentive program aimed at recruiting and retaining volunteer firefighters. 2024 will be the third year of the program.

411.540 EDGEMONT FIRE COMPANY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$25,000	\$30,000	\$30,000

This account includes major expenditures required to maintain and repair Edgemont Fire Company. In 2024, these costs include general station repairs and access doors expected to be replaced in the first quarter.

411.541 PROGRESS FIRE COMPANY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$90,000	\$90,000	\$100,000

This account represents the contribution made by the Township to Progress Fire Company for operating and capital expenditures. In 2024, an increase from prior years in the contribution due to added volume of service calls is budgeted.

411.542 RESCUE FIRE COMPANY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$90,000	\$85,000	\$90,000

This account represents the contribution made by the Township to Rescue Fire Company for operating and capital expenditures.

411.665 STATION 32 DESIGN FEES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$500,000

This account includes an appropriation to finance the design, engineering, and construction management professional services for a new station for Progress Fire Company. Some of this expense is proposed to be defrayed by a Dauphin County Local Share Grant. If awarded, the Township's commitment to this expense will be approximately \$350,000. Land acquisition and construction costs will be appropriated in future fiscal years as warranted.

411.680 FIRE STUDY	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$75,000	\$48,000	\$10,000

This account includes appropriations to conduct a fire study and begin design of a new station for Progress Fire Company. The fire study and station design are the subjects of a Dauphin County Local Share Grant. It is anticipated the study will have concluded in 2023, but a small appropriation for encumbered expenses has been carried over to 2024.

FIRE - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$1,018,088	\$1,049,088	\$1,575,931

DEBT PRINCIPAL - 471

471.003 PUBLIC SAFETY BUILDING EXPANSION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$75,400	\$75,400	\$77,400

This account includes debt principal on the bond issue for the Public Safety Building Expansion Project.

471.004 U.S. BANK FIRE APPARATUS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$303,963	\$303,963	\$312,320

This account includes debt principal for the bank loan taken out to fund the purchase of a new fire engine.

DEBT PRINCIPAL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$379,363	\$379,363	\$389,720

DEBT INTEREST - 472

**472.003 PUBLIC SAFETY BUILDING
EXPANSION**

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$19,967	\$19,967	\$17,901

This account includes debt interest payments on the bond issue for the Public Safety Building Expansion Project.

472.004 U.S. BANK FIRE APPARATUS

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$44,149	\$44,149	\$35,792

This account includes debt interest payments for the bank loan taken out to fund the purchase of a new fire engine.

DEBT INTEREST - TOTAL

<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
\$64,116	\$64,116	\$53,693

FUND 30 - CAPITAL IMPROVEMENT FUND

ADMINISTRATION CAPITAL - 401			
401.750 ADMINISTRATION CAPITAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$50,000	\$0	\$50,000
<p>This item is to replace the Township’s accounting software with a module-based solution that can be scaled to accommodate future needs. This is a carry-over from 2023, as other priorities prevented this project from being implemented.</p>			
ADMINISTRATION CAPITAL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$50,000	\$0	\$50,000
INFORMATION TECHNOLOGY CAPITAL - 407			
407.750 INFORMATION TECHNOLOGY CAPITAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$26,050	\$5,200	\$35,500
<p>This account includes appropriations to replace the main server used to support several Township applications. Additionally, the replacement of the data backup unit originally slated for 2023 has been rolled into 2024, which will provide for redundancy and security in the event of a hardware failure or data breach.</p>			
INFORMATION TECHNOLOGY CAPITAL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$26,050	\$5,200	\$35,500
BUILDING AND GROUJNDS - 409			
409.720 FACILITY IMPROVEMENTS (NON-BUILDING)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$150,000
<p>This account is for non-building improvements on Township properties. In 2024, this includes the cost of constructing a sidewalk along Linglestown Road in front of the Township building. This project will extend the planned installation of sidewalk in front of Holtzman Elementary School.</p>			
409.730 FACILITY IMPROVEMENTS (BUILDING)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$200,000
<p>This account is for building improvements on Township properties. In 2024, this includes a \$200,000 appropriation to construct a storage facility with basic amenities at the Public Works Maintenance Garage at 1955 Elmerton Avenue. This is partially grant-funded from the Dauphin County Local Share (Gaming) Grant award in 2022.</p>			

409.750 BUILDING SECURITY UPGRADES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$10,000

This account is to fund the installation of building security cameras and monitoring equipment at the Public Works Maintenance Garage at 1955 Elmerton Avenue.

BUILDING AND GROUNDS - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$360,000

POLICE CAPITAL - 410

410.740 POLICE VEHICLE EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$225,000	\$275,000	\$140,000

Historically, the Township replaces four patrol vehicles per year; however, the Township acquired two additional vehicles in 2023, so only two vehicles are slated for replacement in 2024. This item includes the cost of vehicle acquisition and upfitting each vehicle with the necessary equipment for patrol.

410.741 POLICE MVR EXPENSES	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$50,000	\$50,000	\$0

The Police Department's Motor Vehicle Reporting system was due for a replacement to provide enhanced functionality and security.

410.750 POLICE CAPITAL EQUIPMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$0	\$50,000

This item is to begin the replacement of several body worn cameras for patrol officers. These will be at or near the end of their useful life in 2024, and replacing the hardware is necessary to keep them operational.

POLICE CAPITAL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$275,000	\$325,000	\$190,000

HIGHWAY CAPITAL - 430

430.370 HIGHWAY BUILDING REPAIR AND MAINTENANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$125,000	\$18,000	\$0

In 2023, this account was used for the installation of public water service to the Public Works Maintenance Garage. In 2024, no appropriation has been budgeted in this account. The planned construction of a new storage building was reassigned to 409.730.

430.380 TRAFFIC SIGNAL CD EASEMENT AGREEMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$0	\$70,000	\$0

This is a special purpose account specifically created to maintain funds held in escrow for a traffic signal improvement associated with the Susquehanna Union Green development project. It was released in 2023, and no further use of this account is anticipated.

430.740 HIGHWAY EQUIPMENT	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$185,000	\$0	\$100,000

This account is used to purchase equipment to support the Highway Division of the Public Works Department. This account includes the replacement of two trucks ordered in 2023 but will not be received until 2024. Finally, in 2024, the purchase of a new sign truck is included in this account, the lease of which will expire in 2024.

HIGHWAY CAPITAL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$310,000	\$88,000	\$100,000

FUND 31 - AMERICAN RESCUE PLAN ACT FUND

CAPITAL INVESTMENT/PHYSICAL PLANT - 401			
401.7000 CAPITAL INVEST/PHYS CHG (SOFTWARE)	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$46,240	<u>2024 BUDGET</u> \$0
In 2023, this account was used to replace four radios for the Public Safety Department. No amount is budgeted for 2024.			
401.750 CAPITAL INVEST/PHYS CHG (BUILDING)	<u>2023 BUDGET</u> \$275,000	<u>2023 PROJECTED</u> \$78,146	<u>2024 BUDGET</u> \$350,000
This account includes an appropriation to design and renovate the Police Department in the Administration Building. In 2023, the remainder of the building renovation project was assigned to this account. The Police Department renovation is a carryover from 2023.			
CAPITAL INVESTMENT/PHYSICAL PLANT - TOTAL	<u>2023 BUDGET</u> \$275,000	<u>2023 PROJECTED</u> \$124,386	<u>2024 BUDGET</u> \$350,000
REVENUE REPLACEMENT - 406			
406.1000 PROVISION OF GOVERNMENT SERVICE	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$2,603	<u>2024 BUDGET</u> \$223,231
This account is used to replace lost revenue as permitted by the American Rescue Plan Act. The remaining ARPA balance is being transferred to General Fund to account for lost revenue, which will close the fund by year-end 2024.			
REVENUE REPLACEMENT - TOTAL	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$2,603	<u>2024 BUDGET</u> \$223,231
ADMINISTRATIVE SERVICES - 407			
407.1000 AMINISTRATIVE EXPENSES	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$11,250	<u>2024 BUDGET</u> \$11,250
This account is for the auditor hired by the Township for compliance and reporting of the assignment of funds provided by the American Rescue Plan Act. It is anticipated that 2024 will be the last year this service is required.			
ADMINISTRATIVE SERVICES – TOTAL	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$11,250	<u>2024 BUDGET</u> \$11,250

POLICE & PUBLIC SAFETY - 410			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401.1000 POLICE ARPA BONUS	\$273,000	\$0	\$0
This account reflects a bonus paid to each of the Township's 42 sworn police officers from the American Rescue Plan Act Funding. The amount of the bonus is negotiated in the collective bargaining agreement. This amount was transferred into the General Fund for distribution in 2023.			
POLICE & PUBLIC SAFETY - TOTAL	\$273,000	\$0	\$0
HIGHWAY GENERAL - 430			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
430.1000 STA ARPA BONUS	\$5,000	\$0	\$0
This account reflects a bonus paid to the Susquehanna Township Authority employees from the American Rescue Plan Act Funding. The amount of the bonus is negotiated in the collective bargaining agreement. This amount was transferred into the General Fund for distribution in 2023.			
430.740 HIGHWAY EQUIPMENT	\$350,000	\$0	\$25,000
This account includes a portion of the cost of purchasing two new dump trucks for Public Works. This amount was transferred into the Capital Improvement Fund for appropriation in 2023 and 2024.			
HIGHWAY GENERAL - TOTAL	\$355,000	\$0	\$25,000
INTERFUND OPERATING TRANSFERS - 492			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
492.110 TRANSFER TO GENERAL FUND	\$268,000	\$268,000	\$0
This account includes interfund transfers from the ARPA Fund (Fund 31) to the General Fund (Fund 01) for eligible expenditures under the American Rescue Plan Act. In 2023, this included transfers for bonus payouts to Police and Susquehanna Township Authority employees per the terms of their respective Collective Bargaining Agreements. The 2024 transfer is accounted for in 406.1000.			
492.120 TRANSFER TO CAPITAL IMPROVEMENT FUND	\$500,000	\$500,000	\$0

This account includes interfund transfers from the ARPA Fund (Fund 31) to the Capital Improvement Fund (Fund 30) for eligible expenditures under the American Rescue Plan Act.

493.0400 TRANSFER TO TRANSPORTATION IMPROVEMENT FUND	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$200,000	\$200,000	\$0

In 2023, this account included an appropriation to the Transportation Improvement Fund (Fund 32) to offset the cost of road improvements.

INTERFUND OPERATING TRANSFERS - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$968,000	\$968,000	\$0

FUND 32 - TRANSPORTATION IMPROVEMENT FUND

ENGINEERING & DESIGN - 408			
408.314 ENGINEERING & DESIGN	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$100,000	\$64,250	\$75,000
<p>This account includes an appropriation for engineering, design, and permitting required for planned road projects. It is an estimate based on the anticipated volume of work planned for 2024.</p>			
ENGINEERING & DESIGN - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$100,000	\$64,250	\$75,000
ROAD CONSTRUCTION - 439			
439.310 RIGHT-OF-WAY ACQUISITION & APPRAISAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$25,000	\$1,000	\$5,000
<p>It is expected that some transportation improvements may require the Township purchase additional right-of-way. It is unknown at this time which, if any, projects in 2024 will require right-of-way acquisition, but a small amount has been appropriated if needed.</p>			
439.600 ROAD CONSTRUCTION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$75,000	\$54,978	\$177,457
<p>This item is to fund a portion of construction of road improvements. In 2024, the Capital Improvement Program has prioritized projects to be funded using Liquid Fuels revenue; however, an appropriation for construction has been budgeted in Fund 32 for alternate bids to pave North 2nd Street, Pinecrest Drive, and North 6th Street in Ward I.</p>			
ROAD CONSTRUCTION - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$100,000	\$55,978	\$182,457

FUND 34 – DEVELOPERS RECREATION FUND

PARKS PLANNING & DESIGN - 408			
408.100 WEDGEWOOD MASTER PLAN	<u>2023 BUDGET</u> \$70,000	<u>2023 PROJECTED</u> \$64,560	<u>2024 BUDGET</u> \$0
<p>This account includes the cost of a consultant to develop a Park Master Plan for Wedgewood Hills Park. The Park was acquired by the Susquehanna Township Authority and is planned for future recreation space. This project concluded in 2023, and no appropriation has been made for 2024.</p>			
408.110 PARK MASTER PLANNING	<u>2023 BUDGET</u> \$250,000	<u>2023 PROJECTED</u> \$0	<u>2024 BUDGET</u> \$249,265
<p>This account includes the cost of master planning for several Township parks including Margaret’s Grove, Apple Creek, Plum Alley, Lot 16, and Veteran’s Park. These projects are funded by a DCED Statewide Local Share Grant awarded in March 2023.</p>			
408.120 GREENWAY PLANNING	<u>2023 BUDGET</u> \$80,000	<u>2023 PROJECTED</u> \$65,000	<u>2024 BUDGET</u> \$14,906
<p>The Township received a grant from DCNR to develop a Comprehensive Bikeway, Pedestrian, and Greenway Plan. This account includes the cost of a consultant to assist in the development of the plan. The Township must match 50% of the grant award. The amount appropriated in 2024 will conclude this project.</p>			
451.313 ENGINEERING FEES	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$3,959	<u>2024 BUDGET</u> \$19,800
<p>This account is for engineering and design fees for park projects. In 2023, this account was used for an evaluation of a potential new park acquisition, and for the Edgemont Park ADA upgrade project. In 2024, this account includes an appropriation for the Latshmere Swim Club Property Feasibility Study currently underway. The study is funded almost entirely by a DCNR Peer-to-Peer Grant.</p>			
451.314 ENGINEERING FEES – BOYD PARK	<u>2023 BUDGET</u> \$0	<u>2023 PROJECTED</u> \$8,560	<u>2024 BUDGET</u> \$0
<p>This account was used in 2023 for design fees for the Boyd Park development project. Because it is funded by several sources, there is a need to account for these costs separately from other park design projects.</p>			
PARKS PLANNING & DESIGN - TOTAL	<u>2023 BUDGET</u> \$400,000	<u>2023 PROJECTED</u> \$142,079	<u>2024 BUDGET</u> \$283,971
PARKLAND DEVELOPMENT - 420			

420.0100 PARK MAINTENANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$10,000	\$58,000	\$10,000

This account includes an appropriation to replace and standardize park entry signage. It is estimated that one to two park signs can be upgraded in 2024.

420.375 PARK TREE PLANTING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$79,000	\$0	\$79,000

This account includes the cost to plant park trees in Veteran’s Park, Crown Point Park, Edgemont Park, Beaufort Hunt Park, and McNaughton Park. In 2022, the Township applied for a TreeVitalize Grant with DCNR to fund 80% of the project cost, or \$63,200. The project was unable to be completed in 2023, so the plantings will be installed in the 2024 planting season.

420.XXX PARKS CAPITAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$843,142	\$307,146	\$2,633,924

This account covers park development projects. These development projects are split by park as required by accounting standards for grant administration. They are allocated as follows in 2024:

<u>ACCOUNT/PROJECT</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
410.00000 – GENERAL IMPROVEMENTS	\$11,422	\$0
420.00000 – CROWN POINT PARK	\$10,428	\$333,000
420.00010 – VETERAN’S PARK	\$65,004	\$0
420.00020 – BOYD PARK	\$8,585	\$435,924
420.00035 – STABLER PARK	\$35,505	\$5,000
420.00040 – EDGEMONT PARK	\$176,202	\$5,000
420.00060 – LOGAN FARM PARK	\$0	\$55,000
420.00065 – WEDGEWOOD HILLS PARK	\$0	\$1,800,000
TOTAL	\$307,146	\$2,633,924

PARKLAND DEVELOPMENT - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$932,142	\$307,146	\$2,722,924

FUND 35 - LIQUID FUELS FUND

SNOW & ICE CONTROL (SALT) - 432			
432.220 SNOW & ICE CONTROL (SALT)	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$100,000	\$60,000	\$100,000
This account includes the purchase of road salt and treatment for winter operations on Township roads.			
SNOW & ICE CONTROL - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$100,000	\$60,000	\$100,000
SIGNALS, SIGNS, AND MARKINGS - 433			
433.245 STREET SIGNS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$20,000	\$20,000	\$25,000
This account includes the purchase of street signs where eligible to be purchased using Liquid Fuels revenue.			
433.370 TRAFFIC SIGNAL MAINTENANCE	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$80,000	\$30,000	\$80,000
This account includes costs associated with the maintenance, repair, and replacement of Township traffic signals. The Township has a maintenance agreement with Atlantic Transportation Systems for traffic signals on state and local roads.			
433.610 HIGHWAY PAVEMENT MARKINGS	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$70,000	\$40,000	\$60,000
This account includes the cost of adding thermoplastic pavement markings to Township roads.			
SIGNALS, SIGNS, & MARKINGS- TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$170,000	\$90,000	\$165,000
STREET LIGHTING - 434			
434.361 STREET LIGHTING	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$125,000	\$150,000	\$150,000
This account is used for operational expenses associated with Township streetlights once the revenue from the street light assessment is depleted.			

	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
STREET LIGHTING - TOTAL	\$125,000	\$150,000	\$150,000
MAJOR EQUIPMENT PURCHASES - 434			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
437.740 MAJOR EQUIPMENT PURCHASES	\$140,000	\$100,000	\$0
This account is to cover major equipment that is eligible for purchase using Liquid Fuels revenue. No eligible capital equipment purchases are planned for 2024.			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
MAJOR EQUIPMENT PURCHASES - TOTAL	\$140,000	\$100,000	\$0
MAINTENANCE AND REPAIR OF ROADS - 434			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
438.245 PUBLIC WORKS - HIGHWAY SUPPLIES	\$65,000	\$20,000	\$65,000
This account is used for materials and supplies that are eligible for purchase using Liquid Fuels revenue. This includes tar, propane, certain tools, thermoplastic pre-forms, and other eligible material costs.			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
438.250 GUIDERAIL REPAIRS	\$5,000	\$3,000	\$5,000
This account is used to purchase material needed to repair damaged guiderail around the Township.			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
438.370 LINE PAINTING	\$30,000	\$30,000	\$50,000
This account includes the cost of line striping for Township roads. In 2023, thermoplastic pavement markings were added to account 433.610.			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
438.500 MAINTENANCE & REPAIR (IN-HOUSE)	\$0	\$30,000	\$50,000
This account is used to purchase supplies for road repair, in-house paving, and pothole patching as needed.			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
MAINTENANCE AND REPAIR OF ROADS - TOTAL	\$100,000	\$83,000	\$170,000
ROAD CONSTRUCTION - 439			

439.610 ROAD CONSTRUCTION	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$800,000	\$830,515	\$1,038,995
<p>This account is to fund capital contracts for road construction. Specific projects identified in 2024 include Galen Road, Fox Hunt Road, and Deer Path Road. Each of these streets is planned for full-width repaving including base repair, mill, and overlay. Candidate projects have been identified in the Transportation Improvement Fund (Fund 32) if budget permits. Design, engineering, and right-of-way acquisition (if necessary) are budgeted in Fund 32.</p>			
ROAD CONSTRUCTION - TOTAL	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
	\$800,000	\$830,515	\$1,038,995

EXPENDITURES SUMMARY

GENERAL FUND EXPENDITURE TOTALS			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
400 - Legislative Body	\$290,805	\$100,266	\$150,215
401 - Administration	\$378,314	\$354,904	\$384,548
402 - Finance Administration	\$254,210	\$238,052	\$264,629
403 - Tax Collection	\$17,000	\$16,394	\$17,000
404 - Solicitor/Legal Services	\$180,000	\$162,000	\$155,000
406 - Other General Government Admin.	\$15,000	\$5,400	\$15,000
407 - Data Processing	\$237,625	\$353,628	\$292,625
408 - Engineering	\$60,000	\$121,500	\$115,000
409 - General Government Buildings	\$108,820	\$93,100	\$81,280
410 - Police	\$7,792,275	\$9,487,783	\$8,756,476
411 - Fire	\$185,903	\$183,796	\$183,796
412 - Ambulance	\$100,000	\$90,700	\$100,000
413 - UCC & Code Enforcement	\$299,686	\$215,012	\$325,688
414 - Planning & Zoning	\$108,818	\$132,789	\$215,731
415 - Emergency Management	\$7,738	\$5,722	\$7,958
420 - Health & Human Services	\$148,250	\$130,192	140,368
429 - Wastewater Collection	\$839,426	\$806,533	\$925,072
430 - Highway (General)	\$1,873,983	\$1,601,413	\$2,051,083
433 - Traffic Control Devices	\$19,000	\$15,000	\$130,250
436 - Stormwater Management	\$578,259	\$618,727	\$694,045
437 - Highway Tools & Machinery	\$2,500	\$2,500	\$3,000
438 - Highway Roads & Bridges	\$5,000	\$3,500	\$5,000
451 - Culture & Recreation	\$710,571	\$666,087	\$792,252
455 - Shade Tree Commission	\$55,000	\$31,500	\$75,000
458 - Senior Citizen's Center	\$1,000	\$0	\$0
471 - Debt Principal	\$2,858,756	\$2,858,756	\$2,820,670
472 - Debt Interest	\$1,681,885	\$1,237,772	\$1,514,096
483 - Pension	\$2,268,340	\$2,268,406	\$2,385,132
484 - Worker's Compensation	\$0	\$221,000	\$227,630
486 - Insurance, Casualty, Surety	\$193,558	\$217,915	\$212,912
492 - Interfund Transfers Out	\$116,050	\$143,226	\$810,500
GENERAL FUND EXPENDITURES TOTAL	<u>2023 BUDGET</u> \$21,387,772	<u>2023 PROJECTED</u> \$22,383,573	<u>2024 BUDGET</u> \$23,851,956

STREET LIGHT FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
434 - Street Lighting	\$178,839	\$197,206	\$178,350
STREET LIGHT FUND EXPENDITURES TOTAL	<u>2023 BUDGET</u> \$178,839	<u>2023 PROJECTED</u> \$197,206	<u>2024 BUDGET</u> \$178,350

FIRE FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
411 - Fire	\$1,018,088	\$1,049,088	\$1,575,931
417 - Debt Principal	\$369,363	\$379,363	\$389,720
417 - Debt Interest	\$64,116	\$64,116	\$53,693
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
FIRE FUND EXPENDITURES TOTAL	\$1,451,567	\$1,492,567	\$2,019,344
CAPITAL IMPROVEMENT FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401 - Administration Capital	\$50,000	\$0	\$50,000
407 - Information Technology Capital	\$26,050	\$5,200	\$35,500
409 - Building and Grounds	\$0	\$0	\$360,000
410 - Police Capital	\$275,000	\$325,000	\$190,000
430 - Highway Capital	\$310,000	\$0	\$100,000
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
CAPITAL IMPROVEMENT FUND EXPENDITURES TOTAL	\$661,050	\$330,200	\$735,500
AMERICAN RESCUE PLAN ACT FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
401 - Capital Investment/Physical Plant	\$275,000	\$124,386	\$350,000
406 - Revenue Replacement	\$0	\$2,603	\$223,231
407 - Administrative Services	\$0	\$11,250	\$11,250
410 - Police & Public Safety	\$273,000	\$0	\$0
430 - Highway General	\$355,000	\$0	\$25,000
493 - Interfund Operating Transfers	\$968,000	\$968,000	\$0
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
AMERICAN RESCUE PLAN ACT FUND EXPENDITURES TOTAL	\$1,871,000	\$1,106,239	\$609,481
TRANSPORTATION IMPROVEMENT FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
408 - Engineering & Design	\$100,000	\$64,250	\$75,000
439 - Road Construction	\$100,000	\$55,978	\$182,457
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
TRANSPORTATION IMPROVEMENT FUND EXPENDITURES TOTAL	\$200,000	\$120,228	\$257,457

DEVELOPERS RECREATION FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
408 - Parks Planning & Design	\$400,000	\$142,079	\$283,971
420 - Parkland Development	\$932,142	\$307,146	\$2,722,924
DEVELOPERS RECREATION FUND EXPENDITURES TOTAL	<u>\$1,332,142</u>	<u>\$449,225</u>	<u>\$3,006,895</u>
LIQUID FUELS FUND EXPENDITURES TOTAL			
	<u>2023 BUDGET</u>	<u>2023 PROJECTED</u>	<u>2024 BUDGET</u>
432 - Snow & Ice Control (SALT)	\$100,000	\$60,000	\$100,000
433 - Signals, Signs, and Markings	\$170,000	\$90,000	\$165,000
434 - Street Lighting	\$125,000	\$150,000	\$150,000
437 - Major Equipment Purchases	\$140,000	\$100,000	\$0
438 - Maintenance and Repair of Roads	\$100,000	\$83,000	\$170,000
439 - Road Construction	\$800,000	\$830,515	\$1,038,995
LIQUID FUELS FUND EXPENDITURES TOTAL	<u>\$1,435,000</u>	<u>\$1,313,515</u>	<u>\$1,623,995</u>